

**BOARD OF TRUSTEES  
MIAMI UNIVERSITY  
Minutes of the June 26, 2009 Meeting**

The Secretary to the Board reported that as specified in the Regulations of the Board of Trustees of Miami University, and in compliance with Section 121.22 of the Ohio Revised Code, due notice had been given prior to the holding of this meeting of the Board of Trustees.

The meeting was called to order at 8:40 a.m. in Room 116 in the Voice of America Learning Center in West Chester, Ohio, with Mr. John Christie presiding. The Secretary of the Board called the roll and reported nine voting members present. In addition to the Board members, President Hodge, Vice Presidents Allison, Creamer, Herbst, Jones, and Whitehead and members of the faculty, staff, student body and community were present. The Chair declared a quorum present for the purpose of transacting business.

Present:	Lindsey Bullinger (Student Trustee)	Dennis A. Lieberman
	Donald L. Crain	Sharon J. Mitchell
	John S. Christie	David M. Shade (National Trustee)
	S. Kay Geiger	Richard K. Smucker
	Jay P. Henderson (National Trustee)	Fred G. Wall
	Sue J. Henry (National Trustee)	Harry T. Wilks
	David F. Herche	

Absent: Heath Ingram (Student Trustee)

Upon recommendation of the Chair, Mr. Wall moved, Mrs. Geiger seconded, and by roll call vote the Board convened to Executive Session for the purpose of discussing personnel matters and conferring with General Counsel as provided by the Open Meetings Act, Ohio Revised Code Section 121.22. At 9:15 a.m. the Board adjourned the Executive Session and convened into the Public Business Session.

**Approval of the Minutes of the February 6, 2009 Meeting**

On a motion made by Mr. Smucker and seconded by Mr. Herche, the minutes of the February 6, 2009 meeting were approved.

**Consent Calendar**

Upon recommendation of President Hodge, Mr. Crain moved, Mrs. Geiger seconded, and by voice vote the resolution on the Consent Calendar for the June 26, 2009 meeting was approved with nine Trustees voting in favor and none opposed.

**Designation of Emerita/Emeritus**

RESOLUTION R2009-27

BE IT RESOLVED: that the Board of Trustees hereby approves the following individual for the rank of Dean and Professor Emeritus effective with the formal date of his retirement:

Ekkehard F.R. Stiller  
John E. Dolibois European Center

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Professor Emerita effective with the formal dates of their retirement:

Bretta Kay Snavely  
Management

Judith Zinsser  
History

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Professor Emeritus effective with the formal dates of their retirement:

Charles R. Crain  
Management

Frederick Gass  
Mathematics & Statistics

Jerry Stonewater  
Mathematics & Statistics

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Librarian Emerita effective with the formal date of their retirement:

Margaret A. Lewis  
University Libraries

Heike R. Mitchell  
University Libraries

Debra H. Sayers  
University Libraries

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individual for the rank of Administrator Emerita effective with the formal date of her retirement:

Cheryl Haislar  
Finance & Business Services

Debra Stanley  
Honors & Scholars Program

Susan B. Wilson  
Hamilton Campus

BE IT FURTHER RESOLVED: that the Board of Trustees hereby approves the following individuals for the rank of Administrator Emeritus effective with the formal date of their retirement:

Adolph Haislar  
Finance & Business Services

Richard D. Little  
President's Office

William J. Madison  
School of Business

William H. Rauckhorst  
Associate Provost and University Director of OAST

James Slager  
Student Affairs

John Vaughn  
Information Technology Services

**Conferring of Honorary Degrees**

RESOLUTION R2009-28

BE IT RESOLVED: that the Board of Trustees hereby approves the awarding of the honorary degree of Doctor of Laws to:

Maria Cantwell  
Class of 1981

R. Michael DeWine  
Class of 1969

Michael G. Oxley  
Class of 1966

In recognition of Miami University's Bicentennial celebration and the University's 200 years of service to the nation, the University honors those alumni who are currently serving or have served in the United States Congress.

May 2009 Spring Commencement

**Approval of the Conferring of Degrees, Honors and Distinctions for the 2009-2010 Academic Year**

RESOLUTION R2009-29

BE IT RESOLVED: that the Board of Trustees hereby approves the conferring of all appropriate degrees, honors, and distinctions, as recommended by the Faculty Assembly, for all Commencement exercises scheduled during the 2009-2010 academic year.

**Program Name Change to Latin American, Latino/a and Caribbean Studies**

RESOLUTION R2009-30

BE IT RESOLVED: that the Board of Trustees hereby approves the program title change from Latin American Studies to Latin American, Latino/a and Caribbean Studies, effective with Academic Year 2009-2010.

**Recommendations of the Committee on the Naming of Campus Facilities**

RESOLUTION R2009-31

BE IT RESOLVED: that the Board of Trustees hereby approves the following recommendations of the Committee on Naming of Campus Facilities:

Walter Havighurst Classroom of the Future  
Reassignment of room to 264 Bachelor Hall following renovation (previously 260 Bachelor Hall)

Rooms named for gifts by C. Michael and Anne Armstrong, both Class of 1961:

C. Michael and Anne Armstrong Interactive Media Studies Laboratory  
Room 9 Benton Hall

Armstrong Interactive (Armstrong Office Suite)  
Room 2045 Farmer School of Business

AIMS Visualization Lab  
Room 2040 Farmer School of Business

Armstrong Conference Room  
Room 2057 Farmer School of Business

**Allocation from Unrestricted Gift Funds for 2008-2009**

RESOLUTION R2009-32

BE IT RESOLVED: by the Board of Trustees that the below stated funds be allocated from unrestricted contributions to the Miami University Fund for the period July 1, 2008 to June 30, 2009:

	<u>2008-2009</u>
Office of the President	\$ 43,250

Academic Affairs	\$ 166,670
Finance & Business Services	\$ 115,000
Student Affairs	\$ 15,000
Information Technology	\$ 2,500
University Advancement	\$ 880,780
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Total	\$1,223,200

### **Comments by the Chair**

Chair John Christie's comments are recorded verbatim.

Good morning, and welcome to the Board of Trustees meeting in this beautiful new facility in West Chester. The Voice of America Learning Center was a long time in the making, but it looks like the wait was well worth it. We'll hear more about the VOA during the President's report.

And now it's my pleasure to introduce our three newest Trustees to their first meeting. I'll start with our new Student Trustee, Lindsey Bullinger. Lindsey will begin her junior year this fall, and she is majoring in Public Administration with a minor in Management. Lindsey's hometown is Fort Jennings, Ohio. Lindsey, welcome to the Board.

Next, we welcome Sharon Mitchell. Sharon is a 1973 Miami graduate with a degree in Chemistry. Sharon recently retired as a senior vice president from Procter & Gamble following a very successful career with the company. She's a loyal alumna who has generously served Miami since her graduation. Sharon, we welcome you to the Board.

And, I'd like to welcome Dennis Lieberman, a 1975 Miami graduate with a degree in Political Science and Sociology. Dennis earned his law degree from the University of Dayton and is a partner in the firm of Flanagan, Lieberman, Hoffman & Swaim in Dayton. Dennis is also a loyal alum, and we are all very pleased to have two enthusiastic and engaged Miamians joining us on the Board of Trustees. Sharon, Dennis, and Lindsey all attended the Board's Finance & Audit Committee and the Academic and Student Affairs Committee meetings earlier this month, so they're off to a great start. On behalf of the Board, we look forward to working with all three of you in the coming years.

While I'm recognizing my colleagues on the Board, I'd like to congratulate David Shade for his new position as president and COO with the Huron Consulting Group. And even more importantly, we want to thank Dave for his willingness to serve a second term as a National Trustee. His service on the Finance and Audit Committee and the Investment Subcommittee has been invaluable, and we're fortunate to have the continuing benefit of his advice and counsel for the next three years. In a few minutes we'll vote on a resolution for his reappointment.

We have a very full agenda this morning, but before we move on I want to say a few things about this past year. The Trustees recognize that very difficult decisions had to be made because of the economic and budget situation we are facing, both as a university community and as a nation. Hard work took place on campus last year, and it looks like that hard work will need to continue. On behalf of the Trustees, I want to thank the senior leadership and all those involved in the decision-making process for making those difficult decisions. The Trustees support how you have approached the budget reductions in a strategic manner, and we appreciate your perseverance and diligence while implementing the decisions.

I also want to thank the faculty and staff for their involvement in carrying out the tough decisions that had to be made. This was truly a team effort throughout the campus, and the Trustees

know that many, many people worked long hours behind the scenes to make sure we would be successful in our efforts. We recognize and appreciate all that you do, and thank you for your dedication to Miami.

### **Appointment of David Shade as National Trustee**

Upon recommendation of the Chair, Mr. Wilks moved, Mr. Smucker seconded, and by voice vote Resolution R2009-33 was unanimously adopted with nine Trustees voting in favor and none opposed.

#### RESOLUTION R2009-33

BE IT RESOLVED: that the Board of Trustees appoints David Shade as a National Trustee for a three-year term ending June 30, 2012.

### **Report by the President**

President David Hodge reinforced Mr. Christie's comments about the faculty and staff working under difficult circumstances to implement the decisions that had to be made regarding the budget situation at Miami University. He complimented their humanity and sensitivity during the process.

Dr. Hodge commented that since the last time the Board met, the University turned 200 years old. A Charter Day Celebration was held in February, as well as the Bicentennial Charter Day Ball. He complimented all those involved in planning and organizing these two events, especially the student participation. Earlier in June Alumni Weekend was held with over 3,500 participants, which is a record. Dr. Hodge reported on the Miami Merger Moment, in which over 1,000 couples renewed their wedding vows. The Guinness World Book of Records is in the process of confirming that a new record was set for the simultaneous participation in a wedding vow ceremony.

Dr. Hodge reported on the Bicentennial Spring Commencement held in May, and the speakers were Congressman Steve Driehaus and Congressman Paul Ryan, both Miami alumni. The commencement ceremonies honored Miami's service to the nation, citing a President, Senators, Members of Congress, federal judges, and senior military officers who all graduated from Miami University.

President Hodge commented upon the Voice of America Learning Center (VOALC) and stated that when he first came to Miami three years ago, a decision had to be made about future plans for the property. He complimented Provost Herbst for taking the initiative in envisioning the types of educational opportunities that could be provided at the VOALC, and he asked Dr. Herbst to comment upon activities at the Learning Center since it opened earlier in the year.

Provost Herbst reported that the Center embodies Miami's commitment to serve the citizens of Ohio. Dr. Herbst recognized in the audience Dean Kelly Cowan of the Middletown Campus and Dean Daniel Hall of the Hamilton Campus who have co-responsibility for the operation of the VOALC and thanked them for their contributions in the development of the Center and its programs. Dr. Herbst reported that classes began on-site in January, including graduate programs for teachers, and in the fall the Professional MBA program will be implemented. The Center hosts a number of community events and local businesses are holding seminars in the facility. A variety of programs from all three campuses are sponsored at the Center. Dr. Herbst also noted that Dean Cowan will be stepping down as Dean later in the summer, and he thanked her for her service as Dean to the University.

President Hodge reported that *Business Week* magazine ranks approximately 600 undergraduate business school programs, and this year the Farmer School was ranked eighteenth overall, sixth best for public universities. The Farmer School was also ranked fourth nationally for employer satisfaction with graduates. Dr. Hodge noted that business students take half of their credit hours outside the Farmer School, so the School's national recognition reflects favorably for the entire University. Dr. Hodge also stated that Miami ranks among the top twenty-five universities nationally in its placement of graduating students in professional schools.

Dr. Hodge complimented the School of Education, Health and Society for its exemplary accreditation process for the Teacher Education program. The National Council for Accreditation of Teacher Education (NCATE) found no areas for improvement, and Dr. Hodge stated that this is probably the first time in Ohio's history that an accrediting agency issued this type of report. Additionally, several areas of excellence were identified. President Hodge emphasized the significance of the extremely favorable NCATE report and noted the distinctiveness of the School of Education, Health and Society.

President Hodge reported that Ohio Governor Strickland visited the Miami campus earlier in the spring. Following a presentation made by several students, Dr. Hodge stated that the Governor commented that he had made three visits to Miami, and what impressed him most are the confidence, maturity, and sophistication displayed by Miami students. Dr. Hodge also reported on his visit to the Over-the-Rhine Center in Cincinnati and the presentations made by students involved in the program.

### **Annual Report of the Chair of the Executive Committee of University Senate**

Dr. Kate Rousmaniere, Chair and Professor of Educational Leadership, and Chair of the Executive Committee of University Senate, presented the Senate's annual report to the Board. Her report is recorded verbatim.

I have two main topics I want to briefly cover with you this morning. First, I want to give you some highlights of the work accomplished by Senate this past year. University Senate is the legislative body of the University in matters involving educational programs, requirements and standards, faculty welfare and student conduct.

In regards to this regular work of Senate, some of the major actions of the year included the approval of a number of new degree programs; a major revision to the undergraduate curriculum approval process; revisions to University procedures for addressing cases of student academic dishonesty; and minor revisions to Academic Program Review and to the Promotion and Tenure process. In addition, the Faculty Welfare Committee conducted an extensive study of faculty compensation, and their report included a recommendation that the university address issues of salary compression, gender inequities, and discrepancies between Divisions; that there be more transparency in the assignment of faculty and administration raises; and that there be more consistent sharing of fiscal information and data between budgetary offices and University Senate.

At the time that the Faculty Welfare Committee completed their report on faculty compensation this past Spring, we were cognizant of the fact that faculty were exempt from the position elimination process that unduly impacted classified and unclassified staff. Accordingly, University Senate endorsed the creation of an Emergency Fund to be housed and distributed by the Oxford Family Resource Center, and to be available to recently laid-off staff in immediate financial need. The fund now has a balance of almost \$3000; all donated by Miami and Oxford community members.

This leads me to my second topic- budgetary issues, of course- and my emphasis here is on the role of shared governance in a time of financial crisis. The practice of shared governance is essential for a strong university, and particularly in times of stress, it is critically important that administrative leaders share information and decision-making processes with faculty, staff, and students. In fact, over this past year we have watched a number of universities across the country fall into chaos because of significant administrative decisions that had excluded faculty, staff or students. In some cases, the decisions may have been wise, but the decision-making process was not, resulting in political and community conflict, on top of financial strain.

This did not happen here at Miami. Our first Executive Committee meeting in mid-August was held with President Hodge, Vice President Creamer and Provost Herbst who not only informed us of the increasingly dire fiscal situation, but also deliberated with us about how to explain our condition to the community.

University Senate is the one place at Miami where a significant number of faculty, classified and unclassified staff, students and administrators from all three campuses, regularly meet. That's about seventy-five people who represent all corners of the university, meeting every other Monday for about two hours. This year, we made that meeting the primary place for the dissemination and discussion of budgetary updates and the impact on the university. Senate's ability to contribute to the process of information-sharing and decision making was dependent on the extent to which we had access to and were able to understand the financial issues at play. And in this, too, we had support from central administrative staff.

Provost Herbst kept both Executive Committee and the Senate regularly updated on financial developments and on-going concerns. President Hodge and Vice President Creamer also came to Senate meetings numerous times, most notably with the announcement of the closing of WMUB, a decision which had a major impact on the cultural life of the community. Dr. Creamer led a number of financial forums across campus, and worked closely with the Senate Fiscal Priorities Committee as they prepared a Study Session for Senate in which we learned about the structure of the university budget. Beverly Thomas, Associate Vice President for Finance, also held a special workshop on understanding the budget. Carol Hauser, Senior Director of Human Resources, came to Senate to explain the civil service laws that guided the staff lay-offs and reassignments. And so, a major focus of Senate this year was on understanding and responding to the unfolding budgetary issues on campus.

My own goal, as Chair of the Executive Committee, was to remind Senators that we have an obligation and responsibility to engage in shared governance, to share and debate information with our constituents, to dispel rumors, moderate panic, and keep communication lines open. I think this process worked for the most part. I am not convinced that the entire University recognizes the seriousness of our financial state; I suspect that next year will be the year that faculty feel the strains more acutely. In addition, I am not convinced that the complicated financial mechanisms at play are clear to everybody yet, and so many people on campus remain confused, worried, or angry. This means that next year the process must remain just as open and inclusive as this year, even as the decisions may become significantly more stressful.

For example, if the elimination of programs becomes an agenda item next year, we need to follow the Senate policy for the Consolidation, Partition, Transfer, or Elimination of Divisions, Departments, or Programs. Like many democratic procedures, this one is complicated, and it involves a lot of communication. We used the process successfully this year in the reorganization of the Mathematics and Statistics Department, and I think we can be just as successful in the future, if we follow the guidelines carefully. The process may be slow, but it will be inclusive and that's what matters for the long-term health of the University.

I am grateful to the administrative staff in Roudebush for their commitment to shared governance and to the other members of the University Senate Committee: Sally Lloyd, Chair Elect for 2009-2010; Will Hazelton, Faculty Representative, Sriram Devanathan, Graduate Student Representative, Karen Shaffer, and Jeff Herbst.

### **Academic and Student Affairs Committee Report**

Committee Chair Sue Henry's report is recorded verbatim.

The Academic and Student Affairs Committee has met twice since the last Board of Trustees meeting. The Committee met on April 16, 2009, and considered the Report of the Regional Campus Committee. Provost Herbst reviewed the rationale for appointing the committee. Dr. Robert Benson, chair of the regional campus committee, presented the committee's recommendations. A significant discussion of the report followed focusing on the recommendation concerning the appointment process for faculty members and the issue of whether and how to differentiate the degrees from the various campuses. Dean Kelly Cowan of the Middletown campus and Dean Daniel Hall of the Hamilton campus were in attendance and joined in the discussion. At the suggestion of President Hodge and Provost Herbst, it was determined that further study and discussion regarding the regional campus report were necessary and the Chair requested an update at the next Committee meeting. Subsequently, the Committee reviewed additional topics for committee consideration and the Chair requested a discussion of International Students be included on the agenda for the next Committee meeting.

The Academic and Student Affairs Committee met again on June 22, 2009, and again discussed the future of the regional campuses. It was noted that the Middletown Campus Citizen Advisory Committee has submitted a written report to the committee regarding the Report of the Regional Campus Committee. Mr. Jim Fitton, Chair of the Hamilton Citizen Advisory Committee, and Mr. Jim Blount, from Hamilton, were in attendance at the meeting and indicated that the Hamilton group also would be submitting a report by the end of July. President Hodge and Provost Herbst again indicated that further discussion would be necessary over the summer. The Chair requested that the topic be included on the Committee's next agenda.

Provost Herbst presented an update and review of the 2009 admissions process. The Provost indicated that, in response to the declining enrollment for the coming Fall, an Admission Advisory Committee has been appointed and the University is seeking to hire a consultant to assist the Admissions Office with putting together financial aid packages. A discussion regarding these issues followed.

The Provost also raised the issue of International Students and introduced Dr. David Keitges, Director of International Education, who reviewed the increasing number of international students enrolled at Miami, the challenges they face and the steps the University has taken to assist these students with these challenges. Vice President Jones and Dean Susan Mosley-Howard also discussed the programs their offices had in place to assist international students.

Finally, Provost Herbst presented a resolution to recommend to the Ohio Board of Regents six specific Centers of Excellence. After discussion of the proposed centers, the Committee unanimously agreed to submit this resolution to the Board of Trustees for its approval.

### **Appointment of and Conferral of Tenure for Thierry Leterre as Dean of Miami University Dolibois European Center**

Upon the recommendation of Provost Herbst, Mr. Wall moved, Mrs. Geiger seconded, and by voice vote Resolution R2009-34 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-34

BE IT RESOLVED: that the Board of Trustees hereby affirms the appointment of Thierry Leterre as Dean of the Miami University Dolibois European Center and Professor of Political Science with tenure effective August 1, 2009.

**Recommendation for Tenure**

Upon the recommendation of Provost Herbst, Mr. Wilks moved, Mr. Crain seconded, and by voice vote Resolution R2009-35 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-35

BE IT RESOLVED: that the Board of Trustees hereby approves the recommendation for the awarding of tenure to the following individuals, effective July 1, 2009:

James E. Porter  
Director of College Composition & Professor  
Department of English and Interactive Media Studies

Constance S. Weaver  
Heckert Professor  
Department of Teacher Education

**Recommendation for Promotion and Continuing Contracts for Librarians**

Upon the recommendation of Provost Herbst, Mr. Wall moved, Mr. Lieberman seconded, and by voice vote Resolution R2009-36 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-36

BE IT RESOLVED: that the Board of Trustees hereby approves the recommendation for promotion to Associate Librarian and the awarding of continuing contracts, effective July 1, 2009:

Susan Hurst  
Business Librarian, King Library

Theresa J. Perkins  
Metadata Librarian, King Library

John J. Burke  
Director, Regional Campus Library

Gardner-Harvey Library

**Approval of New Doctoral Degree Program, the Ph.D in Cell, Molecular and Structural Biology**

Provost Herbst explained the procedure for approving new doctoral programs in the State of Ohio, whereby the degree is first reviewed by the university, including University Senate, and then is reviewed by a state-wide committee of Graduate Deans. Following the state-wide review, the degree proposal is again reviewed at the university level, incorporating comments and suggestions made by the state committee. The proposal is voted upon by the Board of Trustees, and then submitted to the Ohio Board of Regents for final approval.

Dr. Herbst addressed the necessity to continue to innovate at the graduate level because of the financial concerns facing the University. He commented that even though Miami faces significant financial issues, the University cannot stagnate, and the pace of innovation needs to accelerate. The three graduate programs being considered represent new ways that knowledge is being generated in new forms. Dr. Herbst stated that the new programs will be funded by reallocating existing Graduate School resources. He reminded the Board of the Graduate School program review conducted last year under the leadership of Dr. Bruce Cochrane, Dean of the Graduate School and the reallocation of graduate assistantships. Dean Cochrane addressed the Board, and he and Provost Herbst stressed the interdisciplinary nature of the two new doctoral programs in the life sciences.

Upon the recommendation of Provost Herbst, Mr. Crain moved, Mrs. Mitchell seconded, and by voice vote Resolution R2009-37 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-37

BE IT RESOLVED: that the Board of Trustees hereby approves the establishment of a new doctoral degree program, the Ph.D in Cell, Molecular and Structural Biology, College of Arts and Science.

**Approval of New Doctoral Degree Program, the Ph.D in Ecology, Evolution and Environmental Biology**

Upon the recommendation of Provost Herbst, Mr. Crain moved, Mrs. Mitchell seconded, and by voice vote Resolution R2009-38 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-38

BE IT RESOLVED: that the Board of Trustees hereby approves the establishment of a new doctoral degree program, the Ph.D in Ecology, Evolution and Environmental Biology, College of Arts and Science.

**Approval of New International Master's Degree Program in Population and Social Gerontology**

Provost Herbst reported that Miami University is only one of four universities in the country that offers degrees in Gerontology at the Bachelor's, Master's, and Ph.D levels, and only one of ten worldwide. Dr. Herbst stated that this degree is unique and innovative since it involves an international partnership to grant the Master's degree. Mahidol University in Bangkok, Thailand is one of the most distinguished universities in Southeast Asia. Changes in Asian culture regarding the care of the elderly are motivating factors in establishing the partnership.

Upon the recommendation of Provost Herbst, Mr. Lieberman moved, Mr. Wilks seconded, and by voice vote Resolution R2009-39 was unanimously adopted with nine Trustees voting in favor and none opposed.

#### RESOLUTION R2009-39

BE IT RESOLVED: that the Board of Trustees hereby approves the establishment of a new masters degree program, the Mahidol University and Miami University International Joint Master's Degree in Population and Social Gerontology, in the Department of Sociology and Gerontology and the Scripps Gerontology Center, College of Arts and Science.

#### **Approval of Submittal of Centers of Excellence Proposals to the Ohio Board of Regents**

Upon the recommendation of Provost Herbst, Mr. Crain moved, Mrs. Mitchell seconded, and by voice vote Resolution R2009-40 was unanimously adopted with nine Trustees voting in favor and none opposed.

#### RESOLUTION R2009-40

WHEREAS, the Chancellor of the University System of Ohio issued a Strategic Plan for Higher Education on March 31, 2008; and

WHEREAS, the development of Centers of Excellence is a key element of the Strategic Plan; and

WHEREAS, each institutional report must be approved by the institution's Board of Trustees prior to submittal to the Chancellor;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Miami University approves the submittal of the following proposals for Centers of Excellence at Miami University to the Chancellor of the University System of Ohio in accordance with the Strategic Plan for Higher Education:

- Scripps Gerontology Center
- Armstrong Institute for Interactive Media Studies
- Institute for Entrepreneurship
- Ohio's Evaluation & Assessment Center for Mathematics and Science Education
- Center of Excellence in Structural Biology and Metabonomics
- Center for Aquatic and Watershed Sciences

**Appointment of Adeed Dawisha and Yildirim Dilek as Distinguished Professors**

Upon the recommendation of Provost Herbst, Mr. Wall moved, Mr. Smucker seconded and by voice vote Resolution R2009-41 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-41

BE IT RESOLVED: that the Board of Trustees approves the recommendations from the President and Provost that the following individuals be awarded the appointment of Distinguished Professor effective with the 2009-2010 Academic Year:

Dr. Adeed Dawisha  
Distinguished Professor of Political Science

Dr. Yildirim Dilek  
Distinguished Professor of Geology

**Finance and Audit Committee Report**

Committee Chair Jay Henderson reported that the Finance and Audit Committee had met twice since the previous Board meeting, once in April and again in June. He thanked Mr. Crain for substituting for him as Chair at the June meeting, and he thanked the Committee members for their efforts in reviewing and discussing very difficult issues created by Miami's financial situation. Mr. Henderson commented upon the resolution adopting an affiliation agreement between the University and the Foundation and stated that it is a reflection of the commitment and closeness of the two organizations. He described the resolution as a good governance document that ties the two entities closer together. Mr. Henderson thanked Mr. Wall and Mr. Shade for their guidance and counsel during the process of developing the agreement, and he thanked General Counsel Robin Parker for her efforts and patience during the process.

Mr. Crain presented the following verbatim report on the June 10, 2009 Finance and Audit Committee meeting:

In a moment, Vice President Creamer will present several ordinances and resolutions for your consideration. Each of these has been discussed by the Committee and is recommended to the Board of Trustees for approval. Unfortunately, as noted by Trustee Henderson, some uncertainty will continue to surround these actions especially until a new budget is passed by the Ohio General Assembly but Vice President Creamer will explain during his presentation how these uncertainties have been addressed and will be managed as the financial activities of the university unfold during the next fiscal year.

The fee ordinances that you will consider today will authorize the most modest percentage change in tuition in decades. Based on an expected financial commitment by the Ohio General Assembly and the Governor, undergraduate tuition for Ohio residents will not increase for the third straight year. At a time when Ohio's tax revenues are declining and higher education budgets around the country are being slashed, it is expected that a 6.5% increase in the instructional funding for higher education will be approved for the next year. This is a positive statement not only for higher education in Ohio but for the future of the state.

In exchange for this support, public universities in Ohio are being asked to freeze undergraduate tuition for Ohio residents. No increase also is being recommended for graduate tuition on the Oxford Campus. A 3.5% increase in non-resident undergraduate tuition is being proposed which is comparable to the increased funding the University will receive from the State of Ohio for Ohio residents. Graduate tuition on the regional campuses will be increased to be consistent with the Oxford Campus.

The budget you will be asked to approve reflects the economic uncertainties we must operate under. Vice President Creamer will explain the assumptions that have been used to prepare next year's financial plan. I would like to note that the plan does not include any pay increase for Miami's employees and I want the faculty and staff of the University to know that the Committee appreciates the impact that this budget will have not only in regard to the cuts that were necessary but the individual sacrifices that are being made for this budget to work.

While there were a number of difficult changes needed for this budget to be accomplished, there also are some positive elements to the budget. One is the funding for the operation of the Farmer School of Business building that will open this fall. There also is increased funding for scholarships that will help families to manage the cost of attending Miami as they deal with their own economic uncertainties.

In addition to these very important ordinances, you will also be asked to authorize funding for planning and design services for the residence hall master plan. While it may seem strange to some that the University is continuing to plan for a possible major re-investment in its residential facilities at a time of significant financial uncertainty, this reflects the importance of these facilities to the future of the University and recognizes that the University may never have a more affordable environment to undertake these much needed improvements.

Finally, in addition to the actions that you will vote on today, the Committee also completed a review of its charter and met with the Director of Internal Auditing and Consulting Services to review the planning and progress towards these audits.

Mr. Crain also reported on behalf of the Investment Subcommittee, and his verbatim report follows:

The Investment Subcommittee of the Finance and Audit Committee met on April 10<sup>th</sup> and again on June 10<sup>th</sup>. The endowment portfolio has suffered from the deterioration of the capital markets during the past year and has experienced negative returns for the fiscal year to date ending March 31<sup>st</sup>. While we are encouraged by the solid positive performance we have experienced during April and May, our results for the full fiscal year ending June 30<sup>th</sup> are expected to be negative.

While we have taken many actions over the past three years to increase the portfolio's diversification, during the last three months of 2008 correlations among asset classes literally went to one. In this environment, diversification provided no relief as all asset classes except for treasuries declined in value.

During the meetings, the committee discussed the outlook for the economy and the capital markets with our outside investment consultant. While we have seen signs that the economy and markets are stabilizing, we expect the recovery process to be slow and volatile. We believe the portfolio is well positioned for this type of environment. We raised some cash in April to meet annual fiscal year-end distributions and no further changes were made in June.

In the non-endowment, we have nearly completed the implementation of a strategic investment change that began last fall. The change involved the redemption of six old managers and new investments with four managers.

In April, the sub-committee endorsed a non-endowment spending policy to provide guidance in budgeting for investment earnings from the non-endowment portfolio. The policy sets the budgeted amount at between 2.25% - 3.50% of the average balance, and prioritizes the replenishment of reserves against future investment fluctuations with any surplus earnings.

At the April meeting, we reviewed the staff's analysis of the annual National Association of College and University Business Officers (NACUBO) endowment study. Miami continues to compare favorably to the national averages, its size peer group, the other Ohio public institutions, and the rest of the MAC conference.

The committee conducted its annual evaluation of its external investment consultant at the June meeting. The work of the consultants has been satisfactory and we plan to retain their services.

### **Appropriation Ordinances**

Mr. Christie requested that the presentations of the five appropriations ordinances on the agenda and the roll call vote for each ordinance be consolidated into one motion for approval and one vote. Vice President Creamer's budget presentation concerning the ordinances is included as Attachment A. His presentation included key assumptions made in preparing the budget ordinance; the proposed revenue budget; the proposed expenditure and net transfers budget; and the proposed auxiliary enterprise budgets.

Following discussion and voting upon the ordinances, Mr. Christie announced that the President and Vice Presidents, following the lead of Governor Strickland in extraordinarily difficult times, will work ten days without pay in the coming academic year. He said that this action will assist in meeting the budget shortfall, and he thanked the President and Vice Presidents for their actions.

Upon the recommendation of Vice President Creamer, Mrs. Geiger moved, Mr. Crain seconded, and by roll call vote appropriation ordinances O2009-2, O2009-3, O2009-4, O2009-5, and O2009-6 were unanimously adopted with nine Trustees voting in favor and none opposed.

### **Appropriation Ordinance to Establish Fiscal Year 2009-2010 Oxford Undergraduate Student Tuition and Fees**

#### **APPROPRIATION ORDINANCE O2009-2 Instructional, General, Tuition, and Comprehensive Fees and Charges-Oxford Undergraduates**

WHEREAS, the University remains committed to providing affordable access to the highest quality education and services to its undergraduate students despite rising costs and institutional obligations; and

WHEREAS, beginning with the 2003-2004 academic year and ending with the 2008-2009 academic year the University maintained the Miami Tuition Plan, a single tuition for all in-state and out-of-state students enrolled at Miami's Oxford campus and created the Ohio Resident Scholarship and Ohio Leader Scholarship for all undergraduate students who are residents of the State of Ohio; and

WHEREAS, all undergraduate students who were residents of Ohio were credited with an Ohio Resident Scholarship and Ohio Leader Scholarship, so that no Ohio resident undergraduate student paid more than \$11,443 in net tuition (instructional and general fees) for the 2008-2009 academic year; and

WHEREAS, the University wishes to simplify its tuition plan for Ohio residents while continuing to provide them with financial assistance in order to make Miami affordable for Ohio families; and

WHEREAS, the State of Ohio is expected to mandate no increase in tuition (instructional and general fees) for Ohio residents;

NOW THEREFORE, BE IT ORDAINED: that the net instructional and general fees after applying the Ohio Resident and Ohio Leader Scholarships of all Ohio resident students who enrolled under the Miami Tuition Plan shall not be increased for the Fall 2009 Term; and

BE IT FURTHER ORDAINED: that no Ohio resident undergraduate student first enrolling in Fall Term 2009 will be charged more than \$11,443 in instructional and general fees; and

BE IT FURTHER ORDAINED: that the Board of Trustees approves an out-of-state tuition (instructional, general fee, and out-of-state surcharge) in the amount of \$26,202. This amount shall be charged to all students who are not residents of the State of Ohio. This amount represents a modest 3.5% increase over the total tuition charged to all out-of-state students for the current academic year; and

BE IT FURTHER ORDAINED: that the President and Vice President for Finance and Business Services and Treasurer are hereby authorized to establish fees consistent with this Ordinance, including instructional and general fees for part-time students and Summer Terms; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the Vice President for Finance and Business Services and Treasurer and the Vice President for Student Affairs to determine the allocation of the general fee between the University Student Auxiliary Allocation and the Student Organization Allocation; and

BE IT FURTHER ORDAINED: that the Board of Trustees further authorizes the Vice President for Finance and Business Services and Treasurer and the Vice President for Student Affairs to budget and expend, in accord with general university procedures, the University Student Auxiliary Allocation and authorizes the Vice President for Student Affairs to fund the Associated Student Government from the Student Organization Allocation; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the Associated Student Government to fund student organizations in accordance with the student organization funding procedures, as the same may be amended from time to time by the Associated Student Government and approved by the Vice President for Student Affairs and the President.

**Appropriation Ordinance to Establish Fiscal Year 2009-2010 Graduate Student Tuition and Fees**

APPROPRIATION ORDINANCE O2009-3  
Appropriation Ordinance to Establish Instructional, General, Tuition, and  
Comprehensive Fees and Charges for Graduate Students at all Campuses  
2009-2010 Academic Year

WHEREAS, the University remains committed to providing the highest quality education and services to its graduate students at reasonable prices despite rising costs and institutional obligations; and

WHEREAS, the University plans to introduce its Professional MBA Program at the VOA Learning Center with classes beginning in Fall Semester 2009;

THEREFORE, BE IT ORDAINED: that the instructional and general fees and the out-of-state tuition surcharge for graduate students at the Oxford campus will not be increased beginning Fall Term 2009; and

BE IT FURTHER ORDAINED: that graduate students at the Hamilton and Middletown campuses will be charged a comprehensive tuition that is equivalent to the instructional and general fees charged at Oxford; and

BE IT FURTHER ORDAINED: that the Board of Trustees approves a decrease to the out-of-state tuition surcharge to \$500 per credit hour for graduate students at the Hamilton and Middletown campuses beginning Fall Term 2009; and

BE IT FURTHER ORDAINED: that the Board of Trustees approves a comprehensive tuition of \$750 per credit hour for the Professional MBA Program, as well as other applicable miscellaneous fees; and

BE IT FURTHER ORDAINED: that the President and Vice President for Finance and Business Services and Treasurer are hereby authorized to establish fees consistent with this Ordinance, including fees for part-time students and fees for Summer Terms; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the Vice President for Finance and Business Services and Treasurer and Provost to determine the allocation of the general fee.

**Appropriation Ordinance to Establish Fiscal Year 2009-2010 Regional Campus Tuition and Fees**

APPROPRIATION ORDINANCE O2009-4  
Appropriation Ordinance to Establish Instructional, General, Tuition, and  
Comprehensive Fees and Charges at the Hamilton and Middletown Campuses  
2009-2010 Academic Year

WHEREAS, the University remains committed to providing affordable access to the highest

quality education and services to its undergraduate students despite rising costs and institutional obligations; and

WHEREAS, the State of Ohio is expected to mandate no increase in tuition (instructional and general fees) for Ohio residents;

THEREFORE, BE IT ORDAINED: that the instructional and general fees at the Hamilton and Middletown campuses will not be increased beginning Fall Term 2009; and

BE IT FURTHER ORDAINED: that the Board of Trustees approves a decrease to the out-of-state tuition surcharge to \$500 per credit hour at the Hamilton and Middletown campuses beginning Fall Term 2009; and

BE IT FURTHER ORDAINED: that the President and Vice President for Finance and Business Services and Treasurer are hereby authorized to establish fees consistent with this Ordinance, including fees for part-time students and fees for Summer Terms; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the Provost and Regional Campus Deans to determine the allocation of the general fee between the Auxiliary Allocation and the Student Organization Allocation; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the Provost and Regional Campus Deans to budget and expend, in accord with general university procedures, the Auxiliary Allocation and authorizes the Provost and Regional Campus Deans to fund their respective student government organizations from the Student Organization Allocation; and

BE IT FURTHER ORDAINED: that the Board of Trustees authorizes the respective student governments to fund student organizations, in accordance with the student organization funding procedures, as the same may be amended from time to time and approved by the Regional Campus Deans and the Provost.

**Fiscal Year 2009-2010 Budget Appropriation Ordinance**

APPROPRIATION ORDINANCE O2009-5

BE IT ORDAINED: by the Board of Trustees that the Operating Budget for Fiscal Year 2009-10, as presented at this meeting, be and it hereby is enacted with the following current expenditures and transfers for the major purposes as follows:

General Fund Expenditures:

Salaries.....	\$172,474,400
Staff Benefits .....	\$58,877,600
Graduate Assistant Fee Waivers .....	\$21,336,900
Utilities.....	\$17,336,300
Scholarships, Fellowships and Student Fee Waivers.....	\$52,592,100
Ohio Resident Scholarships .....	\$22,834,300
Ohio Leader Scholarships .....	\$57,079,000
Other Expenditures .....	<u>\$39,406,300</u>
Subtotal General Fund Expenditures .....	\$441,936,900
General Fund Transfers:	
Debt Service (mandatory transfer).....	\$5,936,700
General Fee and Other (non-mandatory transfers).....	<u>\$27,501,300</u>
Total General Fund .....	\$475,374,900

Designated Fund .....	\$16,487,800
Restricted Fund .....	\$54,570,000
Auxiliary Enterprises:	
Expenditures .....	\$113,950,300
Debt Service (mandatory transfer).....	\$10,929,800
General Fee and Other (non-mandatory transfers).....	\$(12,214,700)
Total Auxiliaries .....	<u>\$112,665,400</u>
 TOTAL .....	 \$659,098,100

Provided that the above appropriations include no merit salary increase or salary improvements for faculty, academic and non-academic unclassified staff, effective with the beginning of the appointment year; and

Provided further that additional institutional funds are set aside for student financial aid, selected non-personnel budgets, and debt service; and

Provided further that the amounts shown above include a reduction in ongoing operational expenses of \$22 million from which the financial aid and debt-service budget bases have been excluded; and

Provided further that the Vice President for Finance and Business Services and Treasurer, with the approval of the President, may make such adjustments as are necessary in the operating budget within the limits of available funds or within the limits of additional income received for a specific purpose (“restricted funds”).

**Miscellaneous Fees Appropriation Ordinance for Fiscal Year 2009-2010**

APPROPRIATION ORDINANCE O2009-6

BE IT ORDAINED: by the Board of Trustees that the following miscellaneous fees will be in effect for academic year 2009-2010, except as otherwise specified. The fees apply to all campuses, except as otherwise specified.

<u>Fee</u>	<u>2008-2009</u>	<u>Proposed 2009-2010</u>
<b>ADMISSION FEE</b>		
Oxford Campus Enrollment Fee (Note 1)	95.00	95.00
University Contract Confirmation Deposit (1)	330.00	330.00
Hamilton and Middletown Campuses	15.00	15.00
<b>APPLICATION FEE</b>		
Oxford Campus		
For admission to undergraduate programs	45.00	50.00
Transient students	45.00	50.00
Unclassified students	45.00	50.00
International students	45.00	70.00
For admission to graduate degree programs	35.00	35.00
For admission to graduate non-degree status	15.00	15.00

Hamilton and Middletown Campuses	20.00	20.00
<b>ARTS CENTER FEES</b>		
Activity fee	35.00	35.00
<b>AUTOMOBILE PARKING AND TRAFFIC FINES</b>		
Oxford Campus		
Failure to display valid permit	30.00	30.00
Illegal or improper parking (loading/service area, outside designated space, prohibited/yellow zone)	65.00	65.00
Illegal parking on grass/sidewalk	65.00	65.00
Illegal parking in restricted area	65.00	65.00
Illegal parking in handicapped area	65.00	65.00
Overtime at meter or timed zone	10.00	10.00
Reproduction/illegal use of decal	300.00	300.00
Impoundment/immobilization	200.00	200.00
Hamilton and Middletown Campuses		
Blocking any access road	15.00	15.00
Hazardous operation	75.00	75.00
Disregarding traffic control device	15.00	15.00
Failure to display parking permit	10.00	10.00
Illegal parking		
Parking in a restricted area	10.00	10.00
Parking on the grass	10.00	10.00
Parking by a non-handicapped driver in a space reserved for the handicapped	75.00	75.00
Speeding	30.00	30.00
Unregistered vehicle	10.00	10.00
<b>AUTOMOBILE REGISTRATION (Non-refundable)</b>		
Faculty and staff RED area annual permit, per year	30.00	30.00
Garage permit, per year	300.00	300.00
Oxford campus parking garage rates		
Parking rate, per hour	0.50	0.50
Daily maximum rate	5.00	5.00
Lost ticket fee	5.00	5.00
Replacement for Garage Access Card	-	5.00
Daytime parking, per month	25.00	25.00
Overnight parking, per month/semester	75.00/300.00	75.00/300.00
Event parking rate	5.00	5.00
Oxford Campus students only		
For a semester/academic year BLUE area permit	100.00/200.00	100.00/200.00
For a semester/academic year PURPLE area permit	50.00/100.00	50.00/100.00
For a semester/academic year YELLOW area permit	50.00/100.00	50.00/100.00
For each summer term	10.00	10.00
For temporary permit (student - one week)	5.00	5.00

For an academic year - Graduate Assistant - designated lots and student areas	30.00	30.00
Contractor - Oxford campus - parking permit - month/annual	15.00/180.00	15.00/180.00
For one day or Saturday and Sunday - visitors, faculty, staff and students	3.00	3.00
For seven days - visitors	5.00	5.00
For thirty days - visitors	10.00	10.00
<b>BURSAR MISCELLANEOUS CHARGES</b>		
Bad Check Charge	30.00	30.00 or maximum allowable by law
Charges on unpaid balance	Prime rate + 3%	Prime rate + 3%
<b>BUSINESS SCHOOL PREMIUM</b>		
Per credit hour, in Oxford Campus business school courses	25.00	25.00
<b>CAREER SERVICES</b>		
Job placement credentials, per set	3.00	-
Job Fair	250.00	250.00
<b>CAREER EXPLORATION AND TESTING CENTER CHARGES</b>		
Enrollment in EDL100 for Myers-Briggs and Strong Interest testing	48.00	48.00
<b>CHEMISTRY AND BIOCHEMISTRY DEPARTMENT</b>		
Gas chromatograph mass spectrometer, per sample	2.00	3.00
Liquid chromatograph mass spectrometer		
Miami University Users		
Self operated, per hour/1 hour minimum	6.00	6.00
Staff operated, per hour/1 hour minimum	12.00	14.00
Method dev, special sample prep, per hour	20.00	20.00
Training, per hour/3 hour minimum	20.00	20.00
Other academic users, per hour/1 hour minimum	30.00	30.00
Industrial users, per hour/1 hour minimum	110.00	120.00
Laser desorption spectrometer		
University users, per sample, standard or matrices	5.00	8.00
Other academic users, per sample, standard or matrices	30.00	30.00
Industrial users, per sample, standard or matrices	110.00	120.00
<b>NMR Spectrometers</b>		
Miami University Users		
200 MHz Solution NMR Spectrometer, per hour	2.00	2.50
300 MHz Solution NMR Spectrometer, per hour		
Day Rate	3.00	3.50
Night Rate	1.50	2.00
500 MHz Solution NMR Spectrometer, per hour		
Day Rate	4.00	4.50
Night Rate	2.00	2.50
Non-Miami University Users		
200 MHz Solution NMR Spectrometer, per hour	70.00	80.00
300 MHz Solution NMR Spectrometer, per hour	90.00	100.00

500 MHz Solution NMR Spectrometer, per hour	175.00	190.00
Surcharge for VT, per hour	10.00	10.00
Overnight unattended runs	500.00	500.00
Fax transmission, per minute	1.00	1.00
Consulting, per hour	100.00	100.00
ICP Mass Spectrometer-Staff operated, per hour, MU user	30.00	30.00
ICP Mass Spectrometer-Staff operated, per hour, non-MU user, first two hours	80.00	80.00
ICP Mass Spectrometer-Staff operated, per hour, non-MU user, after second hour	50.00	50.00
PAES MU User Training cost	100.00	100.00
Operating cost, per hour	8.00	8.00
Teaching Assistant Analytical Service		
Sample prep, per hour/1 hour minimum	40.00	40.00
Torch time, first hour	25.00	25.00
Torch time, additional per hour	10.00	10.00
Non-Miami University Users (may not operate machine)		
Sample prep - case by case		
Torch time, 1 to 5 elements, per hour	70.00	70.00
Torch time, greater than 5 elements, per element, per hour	8.00	8.00
Clean up		
Frit nebulizer	50.00	50.00
Ultrasonic nebulizer	100.00	100.00
<b>CHILD CARE PROGRAMS</b>		
Hamilton Campus		
Students		
Registration, one child/each additional	50.00/25.00	50.00/25.00
1-8 hours per week	60.00/44.00	65.00/52.00
9-16 hours per week	75.00/60.00	80.00/64.00
17-24 hours per week	85.00/68.00	90.00/72.00
25-32 hours per week	95.00/76.00	100.00/80.00
33-40 hours per week	105.00/84.00	110.00/88.00
Greater than 40 hours per week	115.00/92.00	120.00/96.00
Faculty/Staff		
Registration, one child/each additional	50.00/30.00	50.00/30.00
1-8 hours per week	75.00/60.00	80.00/64.00
9-16 hours per week	90.00/68.00	95.00/76.00
17-24 hours per week	100.00/76.00	105.00/84.00
25-32 hours per week	110.00/84.00	115.00/92.00
33-40 hours per week	120.00/92.00	125.00/100.00
Greater than 40 hours per week	135.00/108.00	140.00/112.00
<b>CODE OF CONDUCT VIOLATIONS</b>		
Ethics and Integrity mandatory program	200.00	200.00

Code of Conduct Administration Charges, per incident	-	50.00
<b>COMMUTER CENTER</b>		
Lock replacement fee	25.00	25.00
<b>COMPUTER PRINTING CHARGE, per copy</b>		
Debit card payment using Miami "MULaa"	0.10	0.10
Cash payment	0.10	0.10
	10% of invoiced fees	10% of invoiced fees
<b>CONFERENCE ADMINISTRATION CHARGE</b>		
<b>COURSE DESCRIPTION FEE</b>		
	3.00	3.00
<b>CREDIT WORKSHOPS</b>		
Instructional Fees set by Vice President for Finance and Business Services or designee		
On-campus workshop administration fee	20.00	20.00
Study abroad workshop administration fee	100.00	100.00
<b>CULTURAL AND ATHLETIC EVENTS</b>		
Hamilton and Middletown Campuses		
Ticket prices set by campus Dean or designee		
<b>DATA AND VIDEO NETWORK</b>		
Technology Fee (Undergraduate and Graduate, Fall and Spring Semester Only)		
Oxford Campus technology fee, per credit hour		
Students admitted in AY2009-AY2010, up to 12 credit hours per semester	8.50	9.50
Students admitted in AY2008, up to 12 credit hours per semester	8.50	9.00
Students admitted prior to AY2008, up to 12 credit hours per semester	8.50	8.50
Oxford Off-Campus network service fee, per credit hour		
Students admitted in AY2009-AY2010, up to 12 credit hours per semester	13.00	14.00
Students admitted in AY2008, up to 12 credit hours per semester	13.00	13.50
Students admitted prior to AY2008, up to 12 credit hours per semester	13.00	13.00
Hamilton and Middletown campuses, per semester	18.00	18.00
Workstation Remediation Fee for Non-Miami Laptops	100.00	100.00
Installation of Altiris	50.00	50.00
Network copyright notification		
First incident	100.00	100.00
Second incident and more	200.00	200.00
Fee for non-warranty computer and associated repair (including labor)	ACTUAL COST	ACTUAL COST
<b>FACILITY FEE</b>		
Oxford Undergraduates, per semester	60.00	60.00
Oxford Undergraduates, per year	120.00	120.00
Oxford Graduate students, per semester	30.00	30.00
Oxford Graduate students, per year	60.00	60.00
<b>FACILITY RENTALS</b>		
Oxford Campus		
Fees set by Vice President for Finance and Business Services or designee		
Hamilton and Middletown Campuses		

Fees set by campus Dean or designee

**GOGGIN ICE ARENA**

## Public sessions

Miami University students with ID cards, per session	3.00	3.00
High school students and younger, per session	5.00	5.00
Faculty and staff, and spouses, with ID cards, per session	5.00	5.00
All others, per session	6.00	6.00
Noon skate	3.00	3.00

## Skate/Broomball shoe rental

Participants in Kinesiology and Health Classes, per class and noon skate	1.00	1.00
Participants in all other activities, per session	2.00	2.00

## Skate sharpening

Hockey and recreational figure skates, per pair	6.00	8.00
Competitive figures skates, per pair	10.00	12.00

## Group skating lessons (15-20 per group)

Eight weeks of 45 minute lessons	75.00	75.00
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## Figure skating and hockey

## Patch, free style, dance or program, each

Miami University students	5.00	5.50
Faculty, staff and their children	6.50	7.00
All others	7.00	7.50
Open hockey	6.00	7.00

## Locker rental

Coin locker, per session	0.50	0.50
Large storage locker, per semester	45.00	50.00
Large storage locker, per year	80.00	90.00
Extra-large storage locker, per semester	120.00	130.00
Extra-large storage locker, per year	200.00	240.00

## Facility rental (resurfacing time is deducted from each hour)

## Miami student groups

## Groups larger than 50 subject to surcharge

## A - Pad, per hour

Miami student groups	110.00	110.00
All others	200.00	200.00

## B - Pad, per hour

Miami student groups	90.00	110.00
All others	180.00	200.00

10% Discount for Groups that rent more than 20 hours of Ice in one billing cycle for both A &amp; B Pad

**GRADUATION FEES**

Certificate Program	10.00	10.00
Reapplication	5.00	5.00
Associate's and bachelor's degrees		

Initial application (2)	30.00	30.00
Reapplication (2)	10.00	10.00
Master's and specialist's degrees (2)	30.00	30.00
Doctoral degree		
Dissertation microfilming and binding and Diploma and hood (\$20.00 non-refundable)	200.00	200.00
Diploma replacement (re-issue)		
Without case	29.00	29.00
With case, undergraduate	34.00	34.00
With case, master's	34.00	34.00
Thesis microfilming and binding	80.00	80.00
<b>HEALTH AND FITNESS FEES</b>		
Human Performance Laboratories - Assessment Price List (MU faculty, staff, students - 25% discount w/valid ID)		
Aerobic Power		
Maximal	100.00	100.00
Sub maximal	60.00	60.00
Body Composition		
Bod pod	50.00	50.00
Bioelectrical impedance	15.00	15.00
Skin Folds	10.00	10.00
Lung Function	15.00	15.00
Metabolic Testing	60.00	60.00
Muscular Strength/Power		
Repetition maximum	10.00	10.00
Wingate cycle test	15.00	15.00
Nutritional consultation	50.00	50.00
Blood Lipid Profile	30.00	30.00
Exercise prescription	40.00	40.00
Gold Medal Package		
Aerobic power, body composition, exercise prescription	170.00	170.00
Healthy Weight Management Program		
Adult weight management program	725.00	725.00
Adult and child weight management program	725.00	725.00
Children's weight management program	725.00	725.00
<b>Health Services - Student (7)</b>		
<u>Laboratory Charges</u>		
Tier I - tests for viruses, blood sugar and vitamin abnormalities	\$0-\$29	\$0-\$29
Tier II - tests for pathology, gynecology, and serious diseases	\$30-\$99	\$30-\$99
Tier III - lab work for rare conditions (only 2 last year)	\$100 and up	\$100 and up
<u>Radiology</u>		
Tier I - x-rays - easy access areas, i.e., hands, feet and elbows	\$0-\$109	\$0-\$109

Tier II - x-rays - large or greater density - abdomen, shoulder, back	\$110 and up	\$110 and up
<b>Procedures</b>		
Tier I - med supplies - bandages, wraps, minor injections, crutches	\$0-\$39	\$0-\$39
Tier II - air casts and various braces, minor procedures - therapy, removal of material from eyes	\$40-\$99	\$40-\$99
Tier III - casts, involved procedures - incisions or wound repairs	\$100 and up	\$100 and up
Student health, repatriation and medical evaluation insurance; fees set by insurance company		
Therapy/Counseling, per session (first five sessions covered by student general fee)	20.00	20.00
Psychiatric services - initial psychiatric evaluation	30.00	30.00
Psychiatric services - follow-up/medical check	20.00	20.00
Counseling Session - no show any session	20.00	20.00
Counseling Session - no show (Psychiatric follow-up)	20.00	20.00
<b>IDENTIFICATION CARD REPLACEMENT CHARGE</b>		
Oxford Campus	25.00	35.00
Hamilton Campus	10.00	10.00
Middletown Campus	10.00	10.00
<b>LATE FEES</b>		
Late payment	100.00	150.00
Late registration (each Monday after the final date, an additional \$27.00)	27.00	27.00
<b>LEARNING ASSISTANCE TUTORING CHARGES</b>		
Oxford Campus		
Tutoring sessions - no show fee	10.00	10.00
<b>LIBRARY FINES</b>		
<b>Miami Libraries</b>		
Overdue books, per book/per day	0.50	0.50
Maximum	15.00	15.00
Recalled books, per book (student)/per day	0.75	0.75
Maximum	24.25	24.25
Overdue reserved materials/first hour	2.50	2.50
Each additional hour	0.75	0.75
Maximum	24.25	24.25
Replacement, per book - actual cost		
Minimum	70.00	70.00
Cataloging and processing, per book	30.00	30.00
Billing, per book	10.00	10.00
<b>OhioLINK</b>		
Overdue OhioLINK books, per book/per day (1-30 days)	0.50	0.50
31st day, late/overdue	35.00	35.00
Maximum	50.00	50.00
Replacement, OhioLINK, per book	75.00	75.00
Cataloging and processing fee, OhioLINK, per book	25.00	25.00

**Miscellaneous Library fees**

Storage locker keys (replacement)	7.00	7.00
Private Study Carrels (re-key for lost key)	25.00	25.00
Laptop computer or digital camera (in library use only)		
Up to three hours (requires Miami ID and one other form of ID) no charge		
Billing fee (non-refundable) (6)	25.00	25.00
Overdue laptop, per hour (maximum of \$100.00)	5.00	5.00
Replacement charge laptop - Windows	1,000.00	1,000.00
Replacement charge laptop - Macintosh	2,000.00	2,000.00
Network cables		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	5.00	5.00
Processing fee	10.00	10.00
Floppy Drive Attachment		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	100.00	50.00
Processing fee	30.00	30.00
Head Phones		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	10.00	10.00
Processing fee	10.00	10.00
iSight Video Camera (three hour loan; no charge)		
Overdue charge, per hour	1.00	1.00
Maximum	15.00	15.00
Replacement cost	100.00	100.00
Processing fee	30.00	30.00
Microphone for Mac PC (three hour loan; no charge)		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	15.00	15.00
Processing fee	10.00	10.00
Firewall Security Cable (four hour loan; no charge)		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	5.00	5.00
Processing fee	10.00	10.00
Video Monitor Cable (three hour loan; no charge)		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00

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Replacement cost	5.00	5.00
Processing fee	10.00	10.00
Portable DVD Player (four hour loan; no charge)		
Overdue charge, per hour	0.50	0.50
Maximum	15.00	15.00
Replacement cost	200.00	150.00
Processing fee	10.00	10.00
Digital Voice Recorder (four hour loan; no charge)		
Overdue charge, per hour		0.50
Maximum		15.00
Replacement cost		65.00
Processing fee		25.00
Items for sale (at cost)		
DVD, blank	1.00	1.00
Zip Disk, blank	10.00	1.00
Mini DVD tape, blank	3.00	3.00
CD, blank	1.00	1.00
Data storage device (Jump Drive)	15.00	15.00
Replacement charge digital camera	495.00	495.00
Replacement charge digital camera accessories (at cost)		
<b>Audio/Visual Services</b>		
Overdue videos, per item/per day	2.50	2.50
Maximum	15.00	15.00
Laminator Service, per foot	1.50	1.50
<b>MIAMI METRO</b>		
Oxford campus - full time student, per semester	60.00	60.00
Oxford campus - Metro ride pass - faculty and staff, per semester	-	-
Oxford campus - part-time student, per credit hour	5.00	5.00
<b>MUDEC</b>		
Jumbo pass for MUDEC students	73.00	73.00
Long field trip fee, all FT students, for the academic year (subject to refund of any unused portion)	900.00	900.00
Short field trip	600.00	600.00
Orientation fee (one-time per student)	90.00	90.00
Student Activity Fee, per semester	70.00	70.00
Room and Continental Breakfast (reside w/ host family)		
Fall Semester	1,560.00	1,600.00
Spring Semester	1,560.00	1,600.00
Partial Board (4 meal voucher per week), per academic year	1,640.00	1,640.00
Charge for auditing course (per course)	269.00	269.00
Deposit upon application for the academic year (no refund)	25.00	25.00
<b>PERFORMING ARTS</b>		

Individual tickets		
Public	6.00/40.00	6.00/67.00
Senior citizens	5.00/40.00	5.00/67.00
Student	5.00/30.00	3.00/67.00
<b>PROFICIENCY EXAMINATION</b>		
Per examination (including first credit hour)	30.00	30.00
Additional credit hours, each	30.00	30.00
<b>PSYCHOLOGICAL CLINIC CHARGES</b>		
Per visit	20.00	20.00
<b>PUBLIC SAFETY</b>		
Fingerprinting	10.00	14.00
Police reports - photo copies	0.15	0.20
Cassette	2.00	3.00
Video	6.00	7.50
Self defense course	30.00	30.00
CPR/AED /First Aid/Health Care class	15.00	15.00
<b>READING CENTER CHARGES</b>		
Summer Clinic	75.00	75.00
<b>RECREATIONAL SPORTS CENTER</b>		
Membership Fees		
Students		
Oxford Full-time - included in general fee		
Oxford Part-time - included in general fee		
Spouse of full time student, per month	60.00	60.00
Spouse of full time student, 4 month pass	175.00	175.00
Spouse of full time student, 6 month pass	225.00	225.00
Spouse of full time student, 12 month pass	310.00	310.00
Branch campus (MUH-MUM), 4 month pass	160.00	175.00
Branch campus (MUH-MUM), 6 month pass	205.00	225.00
Branch campus (MUH-MUM), 12 month pass	310.00	310.00
Branch campus (MUH-MUM), per month	55.00	60.00
Faculty/Staff (eligible for medical benefits)		
Individual (or spouse), 4 month pass	195.00	195.00
Less wellness allowance	(85.00)	(85.00)
Individual (or spouse), 6 month pass	215.00	215.00
Less wellness allowance	(85.00)	(85.00)
Individual (or spouse), 12 month pass	350.00	350.00
Less wellness allowance	(155.00)	(155.00)
Individual (or spouse), per month (no wellness allowance)	60.00	60.00
Emeritus/retiree (or spouse), 4 month pass	115.00	125.00
Emeritus/retiree (or spouse), 6 month pass	140.00	155.00

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Emeritus/retiree (or spouse), 12 month pass	210.00	220.00
Emeritus/retiree (or spouse), per month pass	60.00	65.00
Faculty/Staff (not eligible for medical benefits)		
Individual (or spouse), 4 month pass	195.00	205.00
Individual (or spouse), 6 month pass	230.00	230.00
Individual (or spouse), 12 month pass	350.00	360.00
Individual (or spouse), per month	60.00	60.00
Alumni/Community/Other Adults		
Individual, 4 month pass	220.00	225.00
Individual, 6 month pass	275.00	280.00
Individual, 12 month pass	390.00	395.00
Individual, per month	80.00	85.00
Young adult of member, 4 month pass (limited hours during Fall/Spring semester)	100.00	100.00
Young adult of member, 6 month pass (limited hours during Fall/Spring semester)	115.00	115.00
Young adult of member, 12 month pass (limited hours during Fall/Spring semester)	170.00	170.00
Young adult of member, per month (limited hours during Fall/Spring semester)	60.00	60.00
Young adult of non-member, 4 month pass (limited hours during Fall/Spring semester)	120.00	125.00
Young adult of non-member, 6 month pass (limited hours during Fall/Spring semester)	150.00	155.00
Young adult of non-member, 12 month pass (limited hours during Fall/Spring semester)	215.00	220.00
Young adult of non-member, per month (limited hours during Fall/Spring semester)	75.00	80.00
Senior citizen (62 or over), 4 month pass	115.00	125.00
Senior citizen (62 or over), 6 month pass	140.00	155.00
Senior citizen (62 or over), 12 month pass	210.00	220.00
Senior citizen (62 or over), per month	60.00	65.00
Guest (13 years or older), per day	9.00	7.00
Guest (12 and under accompanied by a separate paying adult), per day	7.00	5.00
Guests-Group (10 or more per day with pre-approved reservation contract for general RSC use)	6.00	4.00
Weekly membership pass	45.00	35.00
Weekend pass	20.00	15.00
Locker Rental Fee		
Students, 4 month pass	75.00	75.00
Faculty, staff, others, 4 month pass	75.00	75.00
Faculty, staff, others, 6 month pass	90.00	90.00
Faculty, staff, others, 12 month pass	105.00	105.00
Coin locker - day use	0.25	0.25

Programmatic Fees

Separate fee schedules set by the Vice President for Finance and Business Services or designee

Towel Service

Daily Towel	-	1.00
25 Towels	-	5.00
50 Towels	-	10.00
75 Towels	-	15.00
100 Towels	-	20.00
200 Towels	-	35.00

**RESIDENCE HALL**

Lock out fee	7.00	7.00
Lock change fee	65.00	70.00
Unapproved Early Arrival Fee, per day	50.00	50.00
Temporary ID card fee	6.00	10.00
Campus Storage (Student Storage Service)		
Small box (18" x 9" x 9")	26.00	26.00
Medium box (24" x 12" x 12")	30.00	30.00
Large box (36" x 18" x 18")	37.00	37.00
Microwave	28.00	28.00
Carpet (rolled & taped by student)	33.00	33.00
Plastic drawers	30.00	30.00
Bicycle	37.00	37.00
Futon (frame/mattress)	160.00	160.00
Sofa/Couch	70.00	70.00
Small TV (up to 19")	23.00	23.00
Medium TV (20"-36")	50.00	50.00
Large TV (over 36")	60.00	60.00
Trunk/footlocker	43.00	43.00
Suitcase	30.00	30.00

**SATURDAY ART PROGRAM FOR CHILDREN**

Per child	45.00	45.00
Maximum, per family	80.00	80.00

**SHRIVER CENTER**

Check Cashing Fee	1.00	1.00
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**SPECIAL COURSE CHARGES - Oxford Campus Only**

Art Department (3) (4)		
Enrollment in course		
111	10.00	10.00
121, 122, 221, 222, 308, 321, 322, 421, 422	30.00	30.00
303, 331, 332	20.00	20.00
251, 252, 171	25.00	25.00
241, 341, 342, 441, 442, 541, 542, 640	75.00	75.00
271, 351, 352, 354, 371, 372	60.00	60.00
450, 451, 452, 456, 471, 472, 571, 670	60.00	60.00
257, 357, 358, 457, 458, 557	85.00	85.00

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261, 361, 362, 461, 462, 561, 562, 660	100.00	100.00
264, 364, 365, 464, 564, 664	100.00	100.00
147	20.00	20.00
160	20.00	20.00
165	25.00	25.00
170	30.00	30.00
Enrollment in BOT 244, Lab Fee-Wine Course	150.00	150.00
Chemistry Lab Fee (2) (4)		
Enrollment in Chem 111, 131, 144, 145, 153, 161, 231, 244, 245, 254, 255, 332, 364, 418, 438, 455, 456	23.00	25.00
Clinical experience fees (2) (4)		
Enrollment in Teacher Education		
Early childhood – EDT272E, 473E	30.00	35.00
Middle childhood - EDT252M, 311	30.00	35.00
Adolescent - EDT190, 334, 427, 429.A, 432, 434	30.00	35.00
Enrollment in EDT419A, EDT419E, EDT419M, KNH419A, KNH419P	60.00	90.00
Enrollment in EDT419.I	1,000.00	1,000.00
Enrollment in EDT419.O	800.00	800.00
Enrollment in ART201, 401	60.00	60.00
FSW/PHS course notes (3)		
Enrollment in FSW412	102.00	102.00
MUS 175, 355, 359	60.00	60.00
PHS184.L, 188.L	22.00	22.00
PHS244, 381.L	27.00	27.00
PHS392	25.00	25.00
PHS382	42.00	42.00
PHS683	41.00	41.00
PHS685	-	-
PHS182	12.00	12.00
PHS183.L	80.00	80.00
PHS348.F	30.00	30.00
PHS483.L	-	-
PHS468/568/668	32.00	32.00
PHS101	85.00	85.00
PHS104	-	-
PHS201	120.00	120.00
PHS401/501	105.00	105.00
PHS285.L Evaluation of Athletic Injuries to the Head, Neck and Torso	25.00	25.00
PHS287.L Evaluation of Athletic Injuries to the Extremities	25.00	25.00
PHS288 Therapeutic Modalities	25.00	25.00
PHS681 Human Motor Control & Learning	26.00	26.00
PHS682 Lab Techniques in Exercise Science	41.00	41.00

PHS688 Advanced Biomechanics	26.00	26.00
MBI487	30.00	30.00
MBI488; 489	60.00	60.00
ESP366	27.50	27.50
THE151	65.20	65.20
<b>Equestrian Center classes</b>		
PHS150.E, 150.F, 150.G, 150.H, 150.I	295.00	295.00
<b>Goggin Ice Arena classes</b>		
Department of Kinesiology and Health classes (broomball & skating)	37.00	40.00
<b>Junior Scholars Program comprehensive fee</b>		
(exclusive of room and board) (3) (5)		
Ohio students (6 hours)	516.00	534.00
Out-of-state students (6 hours)	1,248.00	1,284.00
Ohio students (7 hours)	602.00	623.00
Out-of-state students (7 hours)	1,456.00	1,498.00
Ohio students (8 hours)	688.00	712.00
Out-of-state students (8 hours)	1,664.00	1,712.00
Activities fee - all students	150.00	195.00
Program pre-payment (2)	150.00	195.00
<b>Music lesson fees (3) (4)</b>	150.00	175.00
<b>Nursing</b>		
NSG104, 106, 116, 200, 205, 206, 216, 261, 262	-	200.00
NSG313, 352, 354, 362, 431, 452, 462, 464	-	200.00
<b>Speech Pathology and Audiology</b>		
SPA605	20.00	25.00
SPA750	15.00	25.00
<b>SPEECH AND HEARING CLINIC CHARGES</b>		
(Students pay one-third of the posted fee for services)		
Habilitation/Rehabilitation Treatment Services		
Individual therapy (per 1/4 hour)	15.00	15.00
Per individual in group therapy (per 1/4 hour)	10.00	10.00
Speech-Language Pathology Evaluation Service		
Speech-language consultation (per 1/4 hour)	25.00	25.00
Articulation evaluation	125.00	150.00
Speech-language evaluation	125.00	150.00
Central auditory processing evaluation	150.00	150.00
Cognitive evaluation	150.00	150.00
Fluency evaluation	150.00	150.00
Dysphasia evaluation	150.00	150.00
Nasometric airflow analysis	150.00	150.00
Voice evaluation	150.00	150.00
Laryngeal function study	150.00	150.00

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Laryngeal videostroboscopy	325.00	325.00
Laryngeal videostroboscopy follow up evaluation	200.00	200.00
Audiology Evaluation Services		
Comprehensive hearing evaluation	100.00	100.00
Pure tone audiometry (air and bone)	40.00	40.00
Pure tone audiometry (air)	20.00	25.00
Pure tone audiometry screening (air)	15.00	15.00
Speech audiometry (threshold/discrimination)	30.00	30.00
Tympanometry	40.00	40.00
Acoustic reflex	40.00	40.00
Conditioning play audiometry	40.00	45.00
Visual reinforcement audiometry	40.00	50.00
Central auditory function (4 tests standard battery)	70.00	70.00
Central auditory function (each additional test)	20.00	20.00
Hearing aid evaluation (monaural)	75.00	75.00
Hearing aid evaluation (binaural)	125.00	125.00
Hearing aid minor repair	15.00	15.00
Hearing aid major repair		
Conventional Hearing Aid	155.00	175.00
Programmable Hearing Aid	175.00	195.00
Digital Hearing Aid	175.00	200.00
Hearing Aid Recase/Replate	60.00	120.00
Open Fit Hearing Aid Speaker	85.00	106.00
Electro acoustic hearing aid evaluation (monaural)	25.00	25.00
Electro acoustic hearing aid evaluation (binaural)	45.00	45.00
Auditory brainstem response screening	75.00	75.00
Auditory brainstem response evaluation	200.00	200.00
Otoacoustic emission evaluation	75.00	75.00
Vestibular function tests	275.00	275.00
Caloric vestibular test (with 4 irrigations)	140.00	140.00
Vertical electrodes	25.00	25.00
Optokinetic nystagmus test	25.00	25.00
Oscillating tracking test	25.00	25.00
Spontaneous nystagmus test	30.00	30.00
Positional nystagmus test	30.00	30.00
Cerument management (one ear)	45.00	45.00
Cerument management (two ears)	25.00	70.00
Products		
Hearing aids		
Digital, each	3,000.00	3,000.00
Basic Feature BTE	2,000.00	2,000.00
Basic Feature ITC	2,000.00	2,000.00

Full Feature BTE	3,000.00	3,000.00
Full Feature ITE	3,000.00	3,000.00
Hearing aid Accessories - Base rate plus cost		
Earmold	55.00	65.00
<b>STUDENT EXCHANGE PROGRAM DEPOSITS</b>		
Deposit upon application for the following year (50% refund if student withdraws before March 15; non-refundable if student notice of withdrawal is given after March 15. In the case of those students who apply for a spring semester exchange, the action date is November 15.)		
<b>STUDENT LEGAL SERVICES , per year</b>	20.00	20.00
<b>STUDENT ORIENTATION PROGRAM</b>		
Student	90.00	95.00
Family of student	70.00	75.00
Transfer student	20.00	20.00
Family of transfer student	20.00	20.00
AlcoholEDU (online alcohol education program)	-	15.00
International Student		
Two-week August	-	115.00
Academic Preparation and Culture Program	-	225.00
One-week Spring Semester	-	55.00
<b>SUBSTANCE ABUSE VIOLATIONS</b>		
Two hour substance abuse program	150.00	150.00
Chemical abuse education program	200.00	200.00
Substance abuse assessments	250.00	250.00
<b>TEST ADMINISTRATION FEE</b>	20.00	20.00
CLEP	15.00	20.00
<b>THEATRE</b>		
Academic Year		
General admission		
Students	6.00	6.00
Senior citizens	8.00	8.00
All others	9.00	9.00
Students required to attend for class	3.50	3.50
Season coupon, 5 plays		
Students, youth	15.00	15.00
Senior citizens	25.00	25.00
All others	45.00	45.00
<b>TRANSCRIPT</b>		
Special orders, per copy	12.00	12.00
<b>TUITION SURCHARGE - OXFORD</b>		
All out-of-state undergraduate students	10.00	10.00

Notes:

- (1) \$95 admission fee plus \$330 refundable contract confirmation deposit.
- (2) Non-refundable.
- (3) Subject to partial refund of fee paid upon withdrawal as determined by the Vice President for Finance and Business Services or his designee.
- (4) In addition to the instructional and general fees, and the tuition surcharge, if applicable.
- (5) The difference between these special fees and the usual fees charged for the same number of credit hours will be reflected as a fee waiver.
- (6) Billing fee is instituted when the maximum overdue fine of \$100.00 is reached, at which point the item is presumed lost, the replacement billing process commences, and replacement charges are applied.
- (7) Fees will be adjusted to usual and customary charges when third party billing begins.

**Additional Authorizations:**

Fees will be assessed based on the above rates. In case of dispute, fees must be paid in full unless specific arrangements have been authorized in writing by the Vice President for Finance and Business Services or his designee.

The Vice President for Finance and Business Services is authorized to approve changes in the fees stated above and to approve new fees consistent with those stated above subject to annual confirmation by this Board.

**Adoption of Miami University and Miami University Foundation Affiliation Agreement**

Upon the recommendation of Vice President Creamer, Mr. Wall moved, Mrs. Mitchell seconded, and by voice vote Resolution R2009-42 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-42

WHEREAS, the University's future requires a significant, ongoing flow of philanthropic support; and

WHEREAS, the Miami University Foundation was founded in 1948 and its mission is to foster the educational and research activities of the University; and

WHEREAS, the University and the Foundation, in accordance with best governance practices, desire to enter into an Affiliation Agreement to delineate their respective rights and responsibilities; and

WHEREAS, on February 13, 2009, the Miami University Foundation adopted and approved the Affiliation Agreement, attached as Attachment A;

THEREFORE, BE IT RESOLVED: the Board of Trustees hereby adopts and approves the Affiliation Agreement attached hereto as Attachment A and the Chair of the Board of Trustees is hereby authorized to sign on behalf of the University.

### **Attachment A**

## **MIAMI UNIVERSITY AND MIAMI UNIVERSITY FOUNDATION**

### **AFFILIATION AGREEMENT**

This Affiliation Agreement (this "Agreement") is effective as of the later date of the signatures below and is made by and between Miami University, a state-assisted institution of higher education established and existing under the laws of the State of Ohio (the "University"), and Miami University Foundation, a nonprofit corporation established and existing under the laws of the State of Ohio (the "Foundation"). The University and the Foundation are referred to individually as a "Party" and collectively as the "Parties." This Agreement is made in conformity with the Regulations of the Miami University Board of Trustees and the Code of Regulations of the Miami University Foundation.

### **RECITALS**

**WHEREAS**, the University is a premier learning community in the State of Ohio and in the nation;

**WHEREAS**, the University's future requires a significant, ongoing flow of support;

**WHEREAS**, the Foundation is an Ohio nonprofit corporation exempt from federal income taxation under section 501(c)(3) of the Internal Revenue Code (the "Code"); and

**WHEREAS**, the Foundation's mission is to foster the educational and research activities of the University.

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained in this Agreement, the Parties agree as follows:

### **ARTICLE I**

#### **PLEDGE OF COOPERATION**

Section 1.1. Promotion of Mission. The Foundation was established in 1948 and its mission is to perform fundraising activities, provide financial support and otherwise to foster and support the educational and research activities of Miami University. In furtherance of the Foundation's principal purposes and subject to the terms of this Agreement, the Foundation and the University agree:

(a) the University's Vice President for University Advancement is responsible for fundraising, administration of development programs, and alumni/parent programs. The University's Vice President for University Advancement shall serve as the Executive Director of the Foundation and the University will appoint an individual to serve as the controller of the Foundation; and

(b) the Foundation and the University agree to assist, protect, and promote the mission of the other Party through consultation, cooperation, and engagement on projects of benefit to Miami University.

Section 1.2. Long-Term Fund Raising. The University and the Foundation commit to a long-term, continuous fund-raising program through the Division of University Advancement to benefit the University (the "Fund-raising Program"). The Foundation's role is to support and assist the University in its Fund-raising Program. Unless otherwise directed by the donor, the Foundation is the preferred recipient for all gifts and shall receive, hold, invest and distribute these funds for the benefit of the University. All non-endowed expendable gifts received by the Foundation are to be transferred to the University on a quarterly basis.

## ARTICLE II

### FOUNDATION OBLIGATIONS

Section 2.1. Fund Raising. The Foundation shall assist and support the University's Fund-raising Program. From time to time, the University will establish a comprehensive set of strategic priorities for the Fund-raising Program and provide the information to the Foundation. The Foundation will work closely and cooperatively with the University and establish policies and take all reasonable steps to assist and support the University's Fund-raising Program. The Foundation will, on an annual basis, provide to the University a listing of all gifts received by the Foundation. Under the guidance of the Division of University Advancement, the Foundation will assist the University in identifying, cultivating and soliciting gifts.

Section 2.2. Gift Policies. The Foundation shall not accept, without the consent of the University, any gift that imposes conditions, restrictions, obligations or contingent liabilities upon the University. The Foundation shall, in consultation with the University, establish gift management and/or gift acceptance policies governing gifts to the Foundation. Such policies shall protect donor rights subject to all applicable laws. The Foundation shall promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and provide appropriate recognition of such gifts.

Section 2.3. Gifts of Certain Real Property. Notwithstanding any provision to the contrary, with respect to any potential contribution of real property to the Foundation for the use of the University, rather than for investment purposes, the Foundation shall:

- (a) acquire property of a type and character that is consistent with the University's needs and current plans; and
- (b) obtain the written consent of the University prior to such transfer.

Without the prior written consent of the University, the Foundation may not accept or acquire real property for use by the University if the Foundation is acting as a member of, or pursuant to, any arrangement that would, directly or indirectly, vest part or all of the title or equity in that property in or with any entity or person other than the Foundation, University and/or their affiliated entities, if any.

Section 2.4. Spending Policy on Endowed Accounts. The Foundation shall consult with the University on the establishment of the spending policy to be applied to the endowment accounts and shall provide written notice to the University at least 90 days in advance of any change in the annual spending policy.

Section 2.5. Media Releases. All media releases pertaining to gifts to either the University or the Foundation shall be issued by the University.

Section 2.6. Management and Investment of Funds. The Foundation shall manage and invest all of its funds. The Foundation shall establish endowment investment and asset allocation policies that are consistent with all donor restrictions and all applicable laws. The Foundation shall engage, in consultation with the University, an independent accounting firm to conduct an annual audit of the Foundation's financial statements and shall provide the University with a copy of such audited financial statements, including management letters.

The Foundation shall, upon request, provide to the University access to all its data and records.

Section 2.7. Stewardship of Donated Funds. At all times, the Foundation shall act in full accord with any donor restrictions and all applicable laws when receiving, administering, investing, and distributing its funds.

Section 2.8. Distribution of Funds. The Foundation shall distribute funds to the University in compliance with the Foundation's spending policy in effect from time to time, all applicable laws and donor restrictions. Distributions and distribution amounts shall be determined in consultation with the University. When distributing funds to the University, the Foundation shall disclose in writing any terms, conditions or limitations imposed by the donor on the gift.

Section 2.9. Other Responsibilities. The Foundation agrees that it shall provide for its own governance, conduct its operations, and maintain its records in a manner that: is in the best interests of the University; promotes the advancement and development of the University; and fosters public confidence in the Foundation and the University. In order to further these purposes, the Foundation, in consultation with the University, further agrees to:

- (a) maintain its records of account and other financial records in a manner that is fully consistent with Generally Accepted Accounting Principles ("GAAP") consistently applied and such other standards or principles as may, from time to time, be imposed by the State of Ohio on either the Foundation or the University;
- (b) cooperate fully, and in a timely manner with the University in the preparation and presentation of the University's annual financial reports and such other financial or investigatory reports as the University may determine necessary or appropriate;
- (c) provide University administration with notice, and copies, of all: (i) management letters from external independent auditors, and (ii) other letters, notices, or advisements (whether written or oral) regarding the financial operations of the Foundation;
- (d) maintain its tax exempt status pursuant to Code section 501(c)(3) and remain in good standing as an Ohio nonprofit corporation;
- (e) conduct its operations in accordance with the highest ethical standards; and

- (f) carry on its operations and governance in a way that is consistent with all applicable laws, rules, and regulations, in the best interests of the University and in conformity with University policies.

### **ARTICLE III**

#### **UNIVERSITY OBLIGATIONS**

##### **Section 3.1. Fund Raising.**

Section 3.1.1. University Priorities. The University will provide a strategic focus and a comprehensive set of University priorities for the Fund-raising Program to the Foundation on a periodic basis.

Section 3.1.2. Cultivation of Gifts; Naming Opportunities. The University, with the assistance of the Foundation, when requested, shall identify, cultivate and solicit prospects for gifts which may involve naming rights of facilities, programs or positions, provided however, the University retains sole authority to approve any such naming rights.

Section 3.1.3. Donor Profiles. The University shall share with the Foundation the names and addresses of actual and potential donors and past and present students, subject to compliance with all laws and regulations. In no event, however, shall a donor profile be made publicly available by either Party unless disclosure is required by law.

Section 3.1.4. Availability of University Personnel. In addition to staff in the division of University Advancement, the University will utilize the time and talents of the President, other University officers and administrators, Deans and faculty members for cultivation of prospective gifts.

Section 3.2. Distributions from the Foundation. The Vice President for University Advancement is responsible for ensuring there is appropriate documentation regarding the donor's intent and any restrictions on the gifts. The University shall use all funds distributed to the University by the Foundation in accordance with any donor or legal restriction. The University shall provide the Foundation upon request, with appropriate documentation of such use. The University is responsible for assuring compliance with donor and legal restrictions in the expenditure of all gift funds.

Section 3.3. Resource Allocation. The University and the Foundation currently have substantially identical administrative fee policies and assess an administrative fee on all endowed gift accounts. The Foundation shall consult with the University on the establishment or change in the administrative fee to be charged on all endowed accounts and shall provide written notice to the University at least 90 days in advance of any change.

The Vice President for University Advancement and the Vice President for Finance and Business Services shall prepare a proposed budget for the Foundation for review and approval by the Foundation Board for each fiscal year. The University provides support and resources to the Foundation, in the form of personnel, administrative and computing services, space, administrative expenses, and insurance. The University shall provide to the Foundation, on a fiscal year basis, a summary of these resources. The University shall provide and direct such

University staff as is necessary to meet the needs of the Fund-raising Program. The Foundation does not currently employ any staff nor shall the Foundation hire any staff without the written consent of the University.

The University shall serve as the fiscal agent for the assessment and disbursement of the Foundation's administrative fee. The funds generated by the Foundation's administrative fee shall be used by the University to offset a portion of the Foundation's operational expenses and to reimburse the University for the support and resources provided by the University to the Foundation. The University shall report to the Foundation and the University on a fiscal year basis, regarding the assessment and disbursement of the Foundation and University administrative fee.

Section 3.4. Other Responsibilities. The University agrees that it shall provide for its own governance, conduct its operations, and maintain its records of account in a manner that is consistent with all applicable laws, rules, and regulations; and ensures that any gift that is received by the University from the Foundation is used for the purposes intended and accounted for on the books of the University in a manner that is accurate, complete, and timely. In order to further these purposes, the University further agrees to:

- (a) maintain its records of account and other financial records in a manner that is fully consistent with GAAP and such other standards or principles as may, from time to time, be imposed by the State of Ohio on the University; and
- (b) provide the Foundation with such records and reports as may reasonably be requested by the Foundation to prepare and file its tax returns and/or prepare its annual financial reports.

#### **ARTICLE IV**

##### **RELATIONSHIP OF THE PARTIES**

Section 4.1. Independent Parties. The Foundation is a separate Ohio nonprofit corporation that is exempt from federal income tax under Code section 501(c)(3).

Section 4.2. Independent Contractors. At all times, the Parties shall be independent contractors and independent legal entities. Nothing contained in this Agreement shall be construed to constitute the Parties as partners or joint venturers of each other or to constitute the employees, agents or representatives of either Party as the employees, agents, or representatives of the other Party, it being intended that the relationship between the Parties shall at all times be that of an independent contractor. Neither Party shall have any express or implied right or authority to sue or create any obligations on behalf of, or in the name of, the other Party or to bind the other Party to any contract, agreement or undertaking of the other Party. The Parties agree to act in full accord with the provisions of this Article and not to hold themselves out in any contrary manner to any third party.

#### **ARTICLE V**

##### **TERM AND TERMINATION OF AGREEMENT**

Section 5.1. Term and Termination of Agreement. This Agreement shall remain in full force and effect until June 30, 2011. Thereafter, this Agreement shall automatically renew on a fiscal year basis (July 1-

June 30) without any further action by either Party, unless a Party gives written notice of its intent not to agree to such a renewal at least ninety days before the expiration of the term or renewal term.

Section 5.2. Automatic Termination. This Agreement shall be terminated upon the occurrence of any one or more of the following events:

- (a) a material breach of a term or condition of this Agreement, if the non-breaching Party so elects;
- (b) a Party becomes insolvent or subject to a petition in bankruptcy or is placed under the control of a receiver, liquidator or committee of creditors;
- (c) the Foundation's tax exempt status under Code section 501(c)(3) is revoked; or
- (d) by either the Foundation or the University upon 90 days prior written notice to the other Party.

## **ARTICLE VI**

### **INTELLECTUAL PROPERTY**

Throughout the term of this Agreement, the University grants to the Foundation a non-exclusive, non-transferable, royalty-free license to use, in furthering its mission and the mutual interests of the Foundation and the University, and in other activities incidental and related thereto, such trademarks, service marks, trade names, logos, symbols, insignias, crests and other intellectual property (the "Marks") as the University may make available to the Foundation from time to time, including, but not limited to, the Marks identified on Exhibit A attached hereto. At the request of the Foundation, the University shall make additional Marks available to the Foundation for use in accordance with the terms of this Article VI. Pursuant to this license, the Foundation may continue to conduct its business and affairs as the "Miami University Foundation."

Notwithstanding the foregoing, the Foundation shall not sublicense or otherwise assign the rights granted under this Article VI. The Foundation will not, without the prior written consent of the University, not to be unreasonably withheld, alter or modify the Marks or use any other trademark, service mark, trade name, logo, symbol or device in combination with the Marks. The Foundation will not use the Marks in a manner that will dilute, disparage, or otherwise diminish the value of the Marks or bring them into disrepute.

The Foundation acknowledges and agrees that it has no other rights in the Marks other than those rights granted in this Article VI. The Foundation will not register or attempt to register, in any jurisdiction, any of the Marks; provided, however, that if the Foundation, with the consent of the University, independently develops a trademark, service mark, logo, insignia or other device incorporating or derived from a Mark, the Foundation may register or attempt to register such trademark, service mark, logo, insignia or other device.

## **ARTICLE VII**

### **INVESTMENTS**

The Parties may collaborate on and use common investment advisers, managers, and custodians for their funds and jointly participate in investments, provided that:

- (a) the funds of the Parties are not co-mingled and are accounted for separately and in accord with GAAP;
- (b) the costs of such investments and professional services are allocated between the Parties in a reasonable manner based on the services provided to each Party;
- (c) each party remains responsible for exercising fiduciary responsibility with respect to all of its investments.

## **ARTICLE VIII**

### **CONFIDENTIALITY**

Section 8.1. Exchange of Information. During the term of this Agreement, the Parties, to the extent of their right to do so, and as is required for each to perform its obligations hereunder, may exchange "Proprietary and Confidential Information," as defined below. The receiving party of Proprietary and Confidential Information agrees to hold such information in confidence, subject to the provisions of this Article.

Section 8.2. Proprietary and Confidential Information Defined. "Proprietary and Confidential Information" includes, but is not limited to, performance, revenue, financial, cost, contractual, and special marketing information, donor profiles, student information, intellectual property (including trade secrets), ideas, technical data and concepts originated by the disclosing Party, not previously published or otherwise disclosed to the general public, not previously available to the receiving Party or others without restriction, not normally furnished to others without compensation, which the disclosing Party desires to protect against unrestricted disclosure or competitive use, and which is furnished pursuant to this Agreement and appropriately identified as being Proprietary or Confidential when furnished.

Section 8.3. Conditions. "Proprietary or Confidential Information" that is exchanged may be used by the receiving Party only in connection with the purposes of this Agreement. It is further agreed that each Party will require that all of its agents or representatives, if any, having a need for and receiving "Proprietary or Confidential Information," protect the same in accordance with this Article. Each Party receiving such information shall maintain the confidentiality of the information entrusted to it by the other Party.

Section 8.4. Exceptions. The obligations under this Article are not applicable to the following:

- (a) information which becomes lawfully known or available to the receiving Party from a source other than the disclosing Party and without breach of this Agreement by the recipient;
- (b) information developed independently by the receiving Party;
- (c) information which is within, or later falls within, the public domain without breach of this Agreement by the recipient; or

- (d) information legally required to be disclosed, including information disclosed pursuant to the Ohio Public Records Act, Ohio Revised Code § 149.43.

Section 8.5. Possession of Proprietary or Confidential Information. The Parties agree that upon the request of the disclosing Party, and upon termination of this Agreement, the receiving Party shall return to the disclosing Party all documents, papers, equipment, and other material in such Party's possession or under such Party's control which may contain or be derived from "Proprietary or Confidential Information."

Section 8.6. Survival of Obligations under this Article. The Parties' obligations under this Article shall survive the expiration or termination of this Agreement.

## **ARTICLE IX**

### **CONFLICTS OF INTEREST**

The Foundation warrants and represents that during the term of this Agreement it will not intentionally or knowingly engage publicly in any activity or take any action that is an actual or apparent conflict with the position of the University, or that is in conflict with any action taken by the University Board of Trustees. Such a conflict shall include, but is not limited to, soliciting funds or continuing to solicit funds for a project, program, or activity that has been rejected or discontinued by the University or withholding distributions to the University due to a dispute or disagreement with the position of the University or any action taken by the University's Board of Trustees. Nor shall any Party make or approve of any public statement or take any public action that would tend to demean or to hold out the other Party to public ignominy or criticism. Nothing contained in the previous sentence shall be deemed to prevent one Party from disclosing to appropriate government authorities any conduct on the part of the other Party that is reasonably suspected to be a violation of any law, rule, or regulation.

## **ARTICLE X**

### **GOVERNING LAW AND DISPUTE RESOLUTION**

Section 10.1. Governing Law. This Agreement and its validity, interpretation, performance, and enforcement shall be governed by the laws of the State of Ohio. The rights of the Parties under this Agreement are in addition to the supplemental rights to any and all that the Parties may have under applicable statutory or common law.

Section 10.2. Amicable Resolution. Prior to commencing any litigation by one Party against the other Party over a disputed matter, the Parties agree that they will meet in good faith for the purpose of seeking an amicable resolution. In the event that such a meeting does not result in a resolution of the dispute, the Parties further agree that representatives of the Boards of both Parties shall meet in an attempt to resolve the dispute.

## **ARTICLE XI**

### **MISCELLANEOUS PROVISIONS**

Section 11.1. Entire Agreement; Modifications. This Agreement contains the entire understanding with respect to the subject matter of this Agreement and supersedes all prior agreements or understandings,

written or oral, which may have existed prior to the execution of this Agreement. This Agreement may not be modified or amended except by an instrument in writing signed by both Parties.

Section 11.2. Assignment. This Agreement may not be assigned by either Party, in whole or in part, without the prior written consent of the other Party.

Section 11.3. Severability. In the event that any provision of this Agreement is determined to be unenforceable or invalid, such determination shall not render unenforceable or invalid any of the other provisions of this Agreement (whether or not contained in the same section), which shall survive such determination as independent provisions, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

Section 11.4. Waiver. No term or condition of this Agreement shall be deemed to have been waived, nor shall there be any estoppel against the enforcement of any provision of this Agreement except by written instrument signed by the party charged with such waiver or estoppel. The failure of either Party to enforce any of the provisions of this Agreement, or any rights with respect to this Agreement, or failure to exercise the election provided under this Agreement, shall in no way be considered a waiver of such provisions, rights or elections, or in any way to affect the validity of this Agreement. The failure of any Party to enforce any of such provisions, rights or elections shall not prejudice such Party from later enforcing or exercising the same or any other provisions, rights or elections which it may have under this Agreement.

Section 11.5. Third Party Beneficiaries. None of the provisions of this Agreement is intended to grant any right or benefit to any person or entity that is not a party to this Agreement.

Section 11.6. Headings. The section headings contained in this Agreement are included solely for the convenience of reference of the Parties and shall not in any way affect the meaning or interpretation of any of the provisions of the Agreement.

Section 11.7. Notices. Any written notice given under this Agreement by the parties shall be directed to the President, Miami University, 213 Roudebush Hall Oxford, Ohio 45056 on behalf of the University and to Executive Director, Miami University Foundation, 725 E. Chestnut St., Oxford, Ohio 45056 with a copy to the President of the Foundation on behalf of the Foundation, or to such other person and/or location as either Party shall subsequently specify in writing to the other Party.

Section 11.8. Counterparts. This Agreement may be executed in several counterparts, with each counterpart deemed to be an original document and with all counterparts deemed to be one in the same instrument.

IN WITNESS WHEREOF, the Parties, intending to be legally bound have executed this Affiliation Agreement on the date indicated below their respective signatures.

MIAMI UNIVERSITY

MIAMI UNIVERSITY FOUNDATION

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
[Name]

\_\_\_\_\_  
[Name]

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[Title]

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[Title]

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[Date]

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[Date]

- Exhibit A -



MIAMI  
UNIVERSITY



MIAMI  
UNIVERSITY

O X F O R D O H I O



MIAMI  
FOR LOVE AND HONOR



*Bicentennial*  
Student Center  
FOR LOVE AND HONOR





Individual sports: baseball, basketball, cheerleading, cross country, dance, field hockey, football, golf, ice hockey, skating, soccer, softball, track and field, volleyball

**Contract for Planning and Design Services for Preparation of the Residence Hall Master Plan**

Upon the recommendation of Vice President Creamer, Mr. Smucker moved, Mr. Herche seconded, and by voice vote Resolution R2009-43 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-43

WHEREAS, residence and dining facilities are integral to the quality of the student life experience at Miami University; and

WHEREAS, the current facilities have served the University and its students effectively for several decades but have reached a point in their life cycle when major new investments need to be made to ensure that these facilities can continue to meet student needs in the future; and

WHEREAS, the renewal and replacement of the residence and dining halls will require the preparation of a detailed master plan to ensure that the individual building projects culminate in a residence and dining hall system that is responsive to the needs of the University and its students and is financially viable; and

WHEREAS, the magnitude of the master plan requires that it be done in phases and the predesign services for phase one of the master plan be completed as part the master plan;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes the Vice President for Finance and Business Services to contract for the planning and design services necessary to prepare a Residence Hall Master Plan and to complete the predesign for the first phase of the Master Plan for a total project budget not to exceed \$400,000.

**Award of Contracts for Upham Hall North Wing Renovation Project**

Vice President Creamer reported that the Upham Hall North Wing Renovation Project and the Laws Hall Renovation Project were both previously budgeted with state funds in the anticipation of the completion of the Farmer School of Business and the vacation of the two halls by the Business School.

Upon recommendation of Vice President Creamer, Mr. Crain moved, Mr. Herche seconded, and by voice vote Resolution R2009-44 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-44

WHEREAS, the Upham Hall North Wing Renovation project involves the renovation of the ground floor to accommodate the Electron Microscopy Facility and provides modest improvements to the upper floors for planned reassignment of academic spaces upon relocation of the Farmer School of Business; and

WHEREAS, Miami University has identified state funds in the amount of \$5.1 million for the Upham Hall North Wing Renovation project; and

WHEREAS, the \$5.1 million budget includes a cost of construction estimate of approximately \$3.2 million; and

WHEREAS, the State of Ohio allows award of contracts up to 110% of the construction estimate necessitating a bid variation contingency of \$320,000 in addition to the \$3.2 million construction budget; and

WHEREAS, the design is being completed and receipt of bids is planned for July 2009; and

WHEREAS, the Board of Trustees desires to award contracts to the lowest responsive and responsible bidders;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes the Vice President for Finance and Business Services and Treasurer, with the concurrence of the Board Chair and the Chair of the Finance and Audit Committee, in accordance with all State guidelines, to proceed with the award of contracts for the Upham Hall North Wing Renovation project with a total project budget not to exceed \$5,100,000.

**Award of Contracts for Laws Hall Renovation Project**

Upon recommendation of Vice President Creamer, Mr. Smucker moved, Mr. Wall seconded, and by voice vote Resolutions R2009-45 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-45

WHEREAS, the Laws Hall Renovation project involves the renovation of the basement and first floors for the science, business, psychology and engineering libraries, and provides modest improvements to the upper floors for planned reassignment of academic space upon relocation of the Farmer School of Business; and

WHEREAS, Miami University has identified state funds in the amount of \$6.4 million for the Laws Hall Renovation project; and

WHEREAS, the \$6.4 million budget includes a cost of construction estimate of approximately \$4 million; and

WHEREAS, the State of Ohio allows award of contracts up to 110% of the construction estimate necessitating a bid variation contingency of \$400,000 in addition to the \$4 million construction budget; and

WHEREAS, the design is being completed and receipt of bids is planned for August 2009; and

WHEREAS, the Board of Trustees desires to award contracts to the lowest responsive and responsible bidders;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes the Vice President for Finance and Business Services and Treasurer, with the concurrence of the Board Chair and the Chair of the Finance and Audit Committee, in accordance with all State guidelines, to proceed with the award of contracts for the Laws Hall Renovation project with a total project budget not to exceed \$6,400,000.

**Approval to Transfer Technology Rights to Samir Bali**

Vice President Creamer reported that it is common at institutions where the technology rights are owned by the institution but elect not to pursue the capitalization of the rights that the rights are returned to the faculty member pursuant to a negotiated settlement. Dr. Creamer stated that a formal policy would be developed and brought to the Board for its approval to establish guidelines to deal with these situations in the future.

Upon recommendation of Vice President Creamer, Mr. Smucker moved, Mrs. Mitchell seconded, and by voice vote Resolution R2009-46 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-46

WHEREAS, Samir Bali is an Associate Professor in the Department of Physics; and

WHEREAS, Associate Professor Bali submitted an Invention Disclosure Form relating to a fully automated, compact, portable device for detecting changes at the 10 ppm level in the refractive index of fluids (the "Technology"); and

WHEREAS, Miami University has opted to not commercialize the Technology; and

WHEREAS, Associate Professor Bali has requested that the rights to the Technology be transferred to Professor Bali;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes the Vice President for Finance and Business Services to transfer the rights to the Technology to Professor Bali upon such commercially reasonable terms that the Vice President for Finance and Business Services deems appropriate.

**Revisions to Terms and Conditions of Employment and Unclassified Position Elimination Policy**

Upon the recommendation of Vice President Creamer, Mr. Herche moved, Mr. Wall seconded, and by voice vote Resolution R2009-47 was unanimously adopted with nine Trustees voting in favor and none opposed.

RESOLUTION R2009-47

WHEREAS, the Board previously delegated to the President of Miami University the authority to appoint faculty, unclassified administrative staff, and classified staff; and

WHEREAS, the Unclassified Staff Position Elimination Policy is in need of revision to make it more adaptable and responsive to University needs; and

WHEREAS, the University's general Terms & Conditions of Employment is in need of revision to make it more adaptable and responsive to University needs.

THEREFORE BE IT RESOLVED: the Board hereby approves the proposed changes to the general Terms & Conditions of Employment for Unclassified Staff, Faculty, and Classified Staff, shown in the underlined portions of Attachment A-Terms & Conditions of Employment for Unclassified Staff and directs the President to make appropriate and conforming changes to the General Terms & Conditions of Employment for Faculty and for Classified Staff; and

BE IT FURTHER RESOLVED: the Board hereby approves the Unclassified Staff Position Elimination Policy attached hereto as Attachment B; and

BE IT FURTHER RESOLVED: the Board reaffirms the authority of the President to appoint faculty, unclassified administrative staff, and classified staff under such terms and conditions as the President may deem appropriate, to fix their compensation and to adopt, delete, or amend such policies governing employment and removal as may be appropriate or necessary.

### **Attachment A**

## **TERMS OF EMPLOYMENT FOR UNCLASSIFIED STAFF 2009-2010**

### **TERMS OF EMPLOYMENT**

As a member of the unclassified staff, this appointment is subject to and you are expected to comply with applicable rules, regulations, and procedures of Miami University (many are included in the **Miami University Policy and Information Manual**, directives as promulgated by the President and official actions of the Board of Trustees, as now in effect or hereafter implemented or amended. This appointment is conditioned upon full compliance therewith.

The University reserves the right to modify during the term of this appointment the economic terms and conditions of employment, including, but not limited to financial terms, the modification of certain employment benefits and/or by increasing employee cost sharing.

Your supervisor will assign the responsibilities associated with your appointment, and assist you in identifying the support services available to you.

Staff appointments may be terminated during the term of the appointment for cause or for economic reasons. Cause includes, but is not limited to, failure to satisfactorily perform assigned duties and associated responsibilities; violation of University rules, regulations and/or policies; violation of written directives of the President and/or Board of Trustees;

violation of professional ethics; and, commission of an illegal act. Economic reasons include budget constraints, lack of work, reorganization, and reasons of efficiency.

## **COMPENSATION**

In addition to your salary, the University provides benefits for full-time employees. Part-time employees are eligible to participate at their own expense in certain University benefit programs. The University reserves the right to modify or change the contributions to its benefit programs. The University pays employer retirement contributions and withholds from your salary on a pre-tax basis employee retirement contributions. These monies are paid to either the applicable state retirement program (e.g., STRS or OPERS) or, for those eligible employees who made the election, to the Alternative Retirement Plan.

### **Attachment B**

#### **Miami University Policy and Information Manual, Section 13.8**

##### **13.8 Position Elimination for Unclassified Administrative Staff**

###### **13.8.A Notice**

Unclassified administrative staff (UAS) positions may be eliminated due to budget constraints (to include lack of funds or lack of work), reorganization, and reasons of efficiency or with the written approval of the appropriate Vice President. Full-time UAS employees are entitled to at least 2 months advance written notice of position elimination. Full-time UAS employees with five (5) or more years of continuous full-time Miami service are entitled to five (5) months advance written notice of position elimination.

UAS employment terminates at the end of the notice period or at the end of the professional leave (see Section 13.8.C) whichever is later. The employee is expected to fulfill the duties and responsibilities to which the he or she is assigned during the notice period. This policy does not apply to termination for cause (see Section 13.7) or non-renewal of an appointment.

###### **13.8.B Assistance with Finding Suitable Employment**

The University provides outplacement assistance in the form of resume writing assistance, interview training, and employment counseling.

###### **13.8.C Professional Leave**

A full-time UAS employee with at least five (5) years of continuous full-time Miami service who has not secured other employment by the end of the notice period will receive one month of professional leave with pay and benefits. Professional leave under these circumstances is for the purpose of securing other employment. Upon request, the employee may be assigned clerical support to assist in this process. Professional leave is in addition to the notice period and it is in addition to any other benefits due the employee, such as pay for accumulated vacation. Employees on professional leave do not accrue vacation or sick leave.

If other employment has not been secured by the end of the professional leave, the University will provide the full-time UAS employee with at least five (5) years of

continuous full-time Miami service with severance pay. The severance pay program is intended to provide financial assistance during a period of employment transition. Eligible employees receive one week of severance pay for each completed year of continuous Miami service beyond five (5) years. Should the eligible employee retire or secure other employment prior to or within the severance pay period, he or she shall receive one-fourth of the unused severance pay in a lump sum. Employees who participate in a University Cash Bonus Retirement Incentive Program are not eligible for professional leave or severance pay.

Employees receiving professional leave or severance pay are required to notify the appropriate personnel office as soon as other employment is obtained.

#### **13.8.D Extension of Fee Waiver**

The university will extend the fee waiver benefits provided in Section 4.10 of this Manual for eligible full-time UAS employees and their eligible family members for a period of 365 days from the date of notice of position elimination.

If the fee waiver benefit is used by one or more of the employee's dependents after employment ends the benefit is taxable income to the employee.

#### **13.8.E Relocation of the Employee**

If deemed appropriate by the department and responsible Vice President, the employee may be moved to another location on campus any time after the receipt of notice through the end date of employment.

#### **13.8.F Challenges**

Employees who believe their position has been selected for elimination in violation of a University policy, practice or procedure may file a grievance under Section 13.6 of the Miami University Policy and Information Manual. Employees who believe their position has been selected for elimination in violation of the Policy Prohibiting Harassment and Discrimination may file a complaint with the Office of Equity and Equal Opportunity.

#### **13.8.G Exclusions**

This policy does not apply to vice presidents and administrative staff positions held by tenured members of the faculty, part-time, intermittent or temporary employees, the athletic director, coaches, or persons hired with grant or external funds.

### **Annual Report of the Director of Intercollegiate Athletics**

Dr. Brad Bates' annual report to the Board of Trustees is included as Attachment B.

### **Student Body President Report**

Jonathan McNabb, President of Associated Student Government (ASG), introduced himself to the Board, stating that he is a senior from Tennessee, majoring in Political Science and Accounting. He reported that he is taking summer school classes, working as an intern in the Office

of Institutional Relations, and preparing for student government activities in the fall. Mr. McNabb briefly described some of the issues he and his colleagues on Associated Student Government handle on a daily basis, and he thanked the many faculty members and administrators who assist ASG in addressing the issues.

### **Student Trustee Report**

Lindsey Bullinger, recently appointed as a Student Trustee, introduced herself to the Board, stating that she is a junior from Fort Jennings, majoring in Public Administration, and a member of Miami's Dance Team. She is currently serving as a page in the Ohio Senate. She expressed her pleasure at being appointed to the Board and her willingness to work with the Trustees. Ms. Bullinger noted that the Undergraduate Summer Scholars Program is underway on campus, and it is a program in which faculty members mentor undergraduate students engaged in independent research projects. She also reported that twenty members of the Hockey Team recently volunteered to work with Habitat for Humanity on a home in the Oxford area.

Student Trustee Heath Ingram was unable to attend the meeting due to his participation in a study abroad program at the Dolibois European Center, and he submitted a written report, included as Attachment C.

### **Other Business**

Mr. Wall commented on the National Trustee program, reporting that it was implemented in 2004 with the appointment of Jay Henderson as the first National Trustee. Voting members of the Trustees must be residents of the State of Ohio, but Mr. Wall stated that the Trustees saw an opportunity to use the talents of alumni throughout the country and created the National Trustee category. He pointed out that two of the current National Trustees are committee chairs, which is an indication of how valuable and successful their participation is to the Board.

### **Vice President Reports**

Written reports were submitted by the following Vice Presidents:

- Barbara Jones, Vice President for Student Affairs, Attachment D
- Jayne Whitehead, Vice President for University Advancement, Attachment E
- Debra Allison, Interim Vice President for Information Technology, Attachment F

### **Executive Session**

At 11:35 a.m., upon recommendation of the Chair, Mrs. Geiger moved, Mr. Crain seconded, and by roll call vote the Board convened to Executive Session for the purpose of considering the evaluation and appointment of officers of the university, as provided by the Ohio Open Meetings Act, Revised Code Section 121.22.

Board of Trustees

June 26, 2009

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At 12:35 p.m. the Board adjourned the Executive Session, and with no other business coming before the Board, a motion was duly made, seconded, and by voice vote the meeting was adjourned.



Stephen D. Snyder

Secretary to the Board of Trustees

# ATTACHMENT A

***FY 2010 Budget***  
***Presentation to the Board of Trustees***



***June 26, 2009***

# Key Assumptions

	Oxford	Hamilton	Middletown
First-year class size	3,150	1%	2%
Lower retention trend - 1% residents, 2% nonresidents	✓	-	-
Tuition Increase 0% in-state, 3.5% out-of-state	✓, ✓	✓/ No	✓/ No
Increase in Technology Fee	✓	-	-
State Investment in Instruct. - Increase over FY09 allocation	0.1%	-1.4%	-1.3%
Reduction in Investment Income	-50.0%	-	-
Salary increment pool - 0%	✓	✓	✓
Rate of Increase in Staff Benefits	2%	2%	2%
Reduction in positions (180 E&G, 104 Auxiliaries/Other)	276	-	8
Divisional budget reductions (non-specific)	\$5M	-	-
University Reserves	\$3M	-	-

# Total FY 10 Proposed Revenue Budget

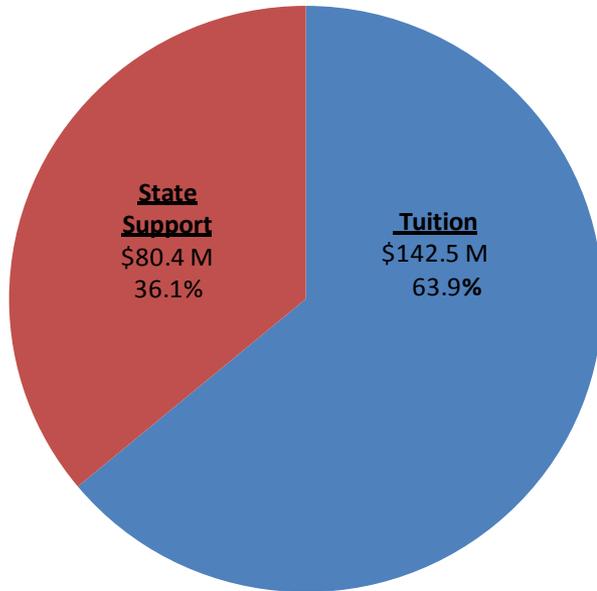
## Operating Funds - All Funds

Revenues	Oxford	Hamilton	Middletown	VOA	FY 10 Total	FY 09 Total
General Fund						
Student Tuition & Other Fees	\$ 356,057,900	\$ 14,942,600	\$ 10,007,200	\$ -	\$ 381,007,700	\$ 400,722,100
State Appropriations	68,505,600	8,011,900	7,779,100	-	84,296,600	84,450,200
Other General Fund	6,872,100	109,000	89,500	-	7,070,600	12,843,700
Transfer in from Reserve	<u>3,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,000,000</u>	<u>1,415,000</u>
Total General Fund	\$ 434,435,600	\$ 23,063,500	\$ 17,875,800	\$ -	\$ 475,374,900	\$ 499,431,000
Designated Funds	\$ 14,961,800	\$ 367,000	\$ 1,159,000	\$ -	\$ 16,487,800	\$ 19,100,000
Restricted Funds	41,656,000	6,784,000	6,130,000	-	54,570,000	46,862,000
Auxiliary Funds	<u>112,565,400</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>112,665,400</u>	<u>111,547,100</u>
Total Designated, Restricted and Auxiliary Funds	<u>\$ 169,183,200</u>	<u>\$ 7,251,000</u>	<u>\$ 7,289,000</u>	<u>\$ -</u>	<u>\$ 183,723,200</u>	<u>\$ 177,509,100</u>
Total Revenue	\$ 603,618,800	\$ 30,314,500	\$ 25,164,800	\$ -	\$ 659,098,100	\$ 676,940,100

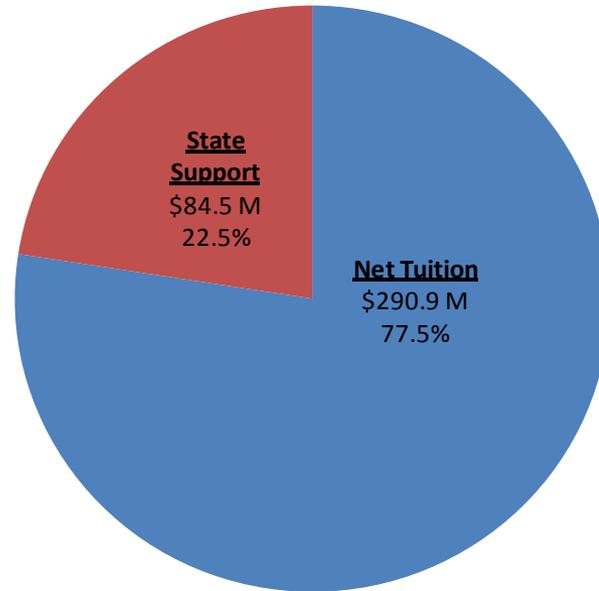
# Revenue Comparison

## Fiscal Year 2000 to Fiscal Year 2010

Fiscal Year 2000

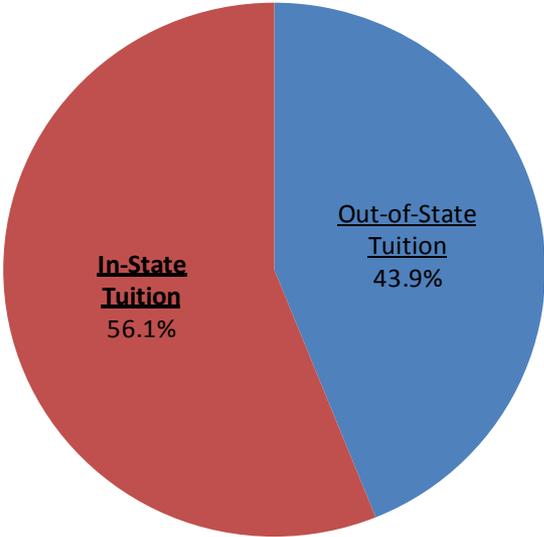


Fiscal Year 2010

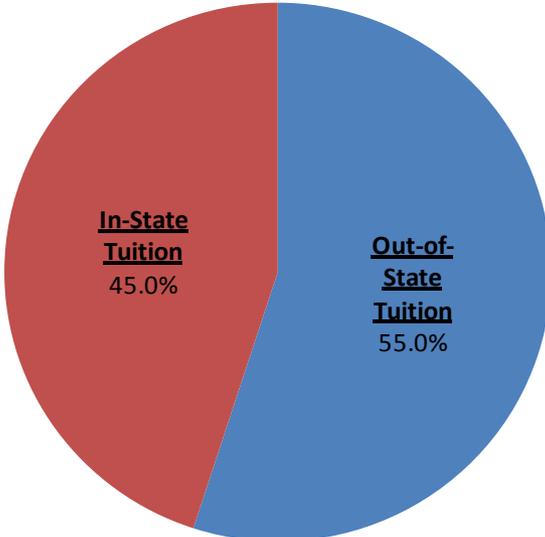


# Academic Year Undergraduate Tuition Comparison of FY 2000 to FY 2010

FY 2000



FY 2010



# Total FY 10 Proposed Expenditure and Net Transfers Budget

## Operating Funds- All Funds

Expenditures and Transfers	Oxford	Hamilton	Middletown	VOA	FY 10 Total	FY 09 Total
General Fund						
Salaries	\$ 151,351,500	\$ 11,587,900	\$ 9,331,800	\$ 203,200	\$ 172,474,400	\$ 178,904,100
Benefits	52,087,000	3,646,700	3,066,900	77,000	58,877,600	60,097,600
Scholarships & Financial Aid	72,895,600	436,700	596,700	-	73,929,000	62,235,900
ORS/OLS	79,913,300	N/A	N/A	N/A	79,913,300	112,650,100
Support (non-personnel)	45,130,200	6,808,300	4,361,000	443,100	56,742,600	54,208,700
Total General Fund	\$ 401,377,600	\$ 22,479,600	\$ 17,356,400	\$ 723,300	\$ 441,936,900	\$ 468,096,400
Designated & Restricted	\$ 56,617,800	\$ 7,151,000	\$ 7,289,000	\$ -	\$ 71,057,800	\$ 65,962,000
Auxiliary Enterprises	112,565,400	100,000	-	-	112,665,400	111,547,100
Net Transfers Out	33,058,000	583,900	519,400	(723,300)	33,438,000	31,334,600
Total Desig., Restr., Aux. & Net Transfers	\$ 202,241,200	\$ 7,834,900	\$ 7,808,400	\$ (723,300)	\$ 217,161,200	\$ 208,843,700
Expenditure & Net Transfer Total	\$ 603,618,800	\$ 30,314,500	\$ 25,164,800	\$ -	\$ 659,098,100	\$ 676,940,100

# FY 10 Auxiliary Enterprise Budgets

<u>Auxiliary</u>	<u>FY 10 Expenses &amp; Net Transfers</u>	<u>FY 09 Expenses &amp; Net Transfers</u>
Aviation	\$ 249,800	\$ 205,300
Goggin Ice Arena	3,224,100	3,211,700
Intercollegiate Athletics	18,824,500	18,631,300
Marcum Conf. & Miami Inn	2,460,300	2,875,100
Miami Metro	1,484,800	1,409,500
Millett Assembly Hall	29,400	22,000
Network Services	1,732,500	1,902,200
Parking Services	1,124,200	1,076,600
Recreational Sports Cen.	5,608,500	5,809,400
Res./Dining Halls	58,135,700	57,512,700
Shriver Center	25,334,500	26,882,200
Telecommunciations	2,208,900	2,310,000
Utility Enterprise		
Expenditures	20,253,100	19,770,500
Recoveries	(26,820,000)	(25,556,100)
Net Transfers	<u>(1,284,900)</u>	<u>(4,646,000)</u>
Total Oxford	112,565,400	111,416,400
Hamilton Wilks Conf. Cen.	100,000	120,000
Total Auxiliary	\$ 112,665,400	\$ 111,547,100

# FY10 Proposed Budget Ordinance

## General Fund Expenditures

Salaries	\$	172,474,400
Staff Benefits		58,877,600
Graduate Assistant Fee waivers		21,336,900
Utilities		17,336,300
Scholarships, Fellowships and Student Fee Waivers		52,592,100
Ohio Resident Scholarships		22,834,300
Ohio Leader Scholarships		57,079,000
Other Expenditures		<u>39,406,300</u>
Subtotal General Fund Expenditures	\$	441,936,900
General Fund Transfers		
Debt Service (mandatory transfer)		5,936,700
General Fee and Other (non-mandatory transfers)		<u>27,501,300</u>
Total General Fund	\$	475,374,900
Designated Funds		16,487,800
Restricted Funds		54,570,000
Auxiliary Enterprises:		
Expenditures		113,950,300
Debt Service (mandatory transfer)		10,929,800
General Fee and Other (non-mandatory transfers)		(12,214,700)
Total Auxiliaries	\$	<u>112,665,400</u>
TOTAL	\$	659,098,100

# ATTACHMENT B

**M**  
**CULTURE OF CHAMPIONS**  
MIAMI UNIVERSITY

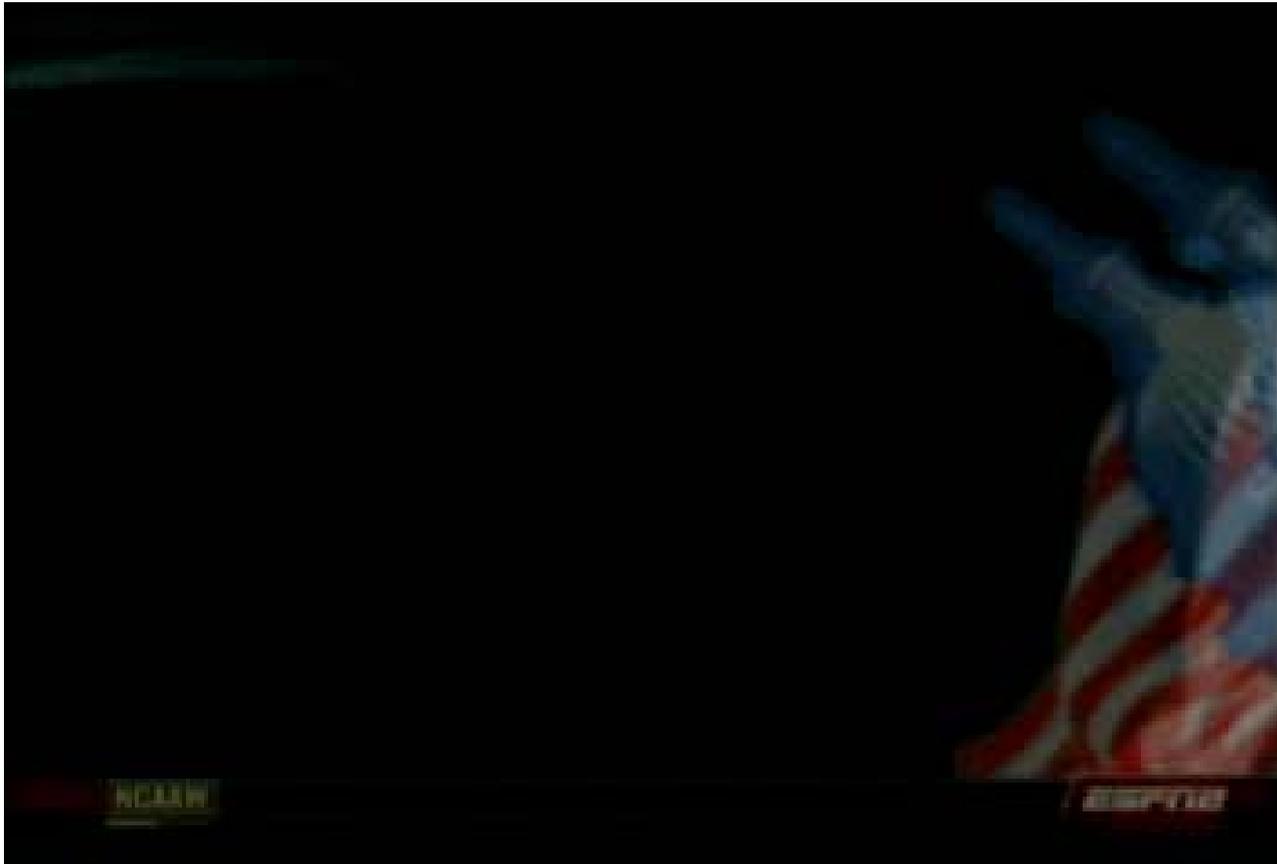


**A “Culture of Champions” is a belief that part-time excellence is unacceptable – that excellence is a lifestyle. Thus, we excel intellectually, athletically, through service, with leadership, by example, with attitude and through our words and actions!**



CULTURE OF CHAMPIONS

MIAMI UNIVERSITY

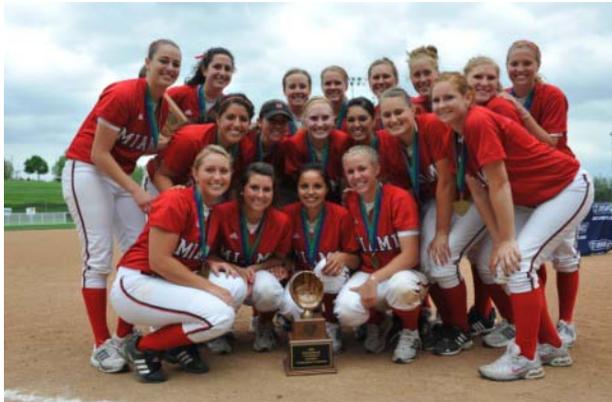


**NCAA REGIONAL CHAMPIONS**

**M**  
**CULTURE OF CHAMPIONS**  
 MIAMI UNIVERSITY

**TITLE IX GOALS**

**“Establish Diversity as an Educational Resource and Marker of Excellence.”**



**2008-09**

	<b>Students</b>	<b>Percent</b>
Female Students	7917	53.55%
Female Student-athletes	315	52.85%
Male Students	6868	46.45%
Male Student-athletes	281	47.15%



# CULTURE OF CHAMPIONS

MIAMI UNIVERSITY



## FIRST EVER CHAMPIONS





# CULTURE OF CHAMPIONS

MIAMI UNIVERSITY



<u>4-yr-avg</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Students	80%	80%	81%	80%	80%	80%	80%	80%
Athletes	70%	70%	71%	69%	70%	72%	75%	77%
<u>Class of</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Students	80%	79%	81%	80%	80%	80%	81%	80%
Athletes	72%	68%	70%	65%	71%	79%	85%	75%



**CULTURE OF CHAMPIONS**  
MIAMI UNIVERSITY



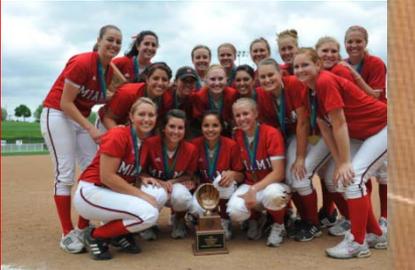
**SUPER BOWL CHAMPIONS**



# CULTURE OF CHAMPIONS

MIAMI UNIVERSITY

## BICENTENNIAL HISTORY





CULTURE OF CHAMPIONS

MIAMI UNIVERSITY



**NCAA REGIONAL CHAMPIONS**



# CULTURE OF CHAMPIONS

MIAMI UNIVERSITY



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MIAMI UNIVERSITY WOMEN'S CROSS COUNTRY TEAM

2008 MAC CHAMPIONS

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SENIOR SYNCHRONIZED SKATING TEAM  
2009 NATIONAL CHAMPIONS  
WORLD CHAMPIONSHIP QUARTERS

COLLEGIATE SYNCHRONIZED SKATING TEAM  
2009 NATIONAL CHAMPIONS  
11-TIME NATIONAL CHAMPIONS



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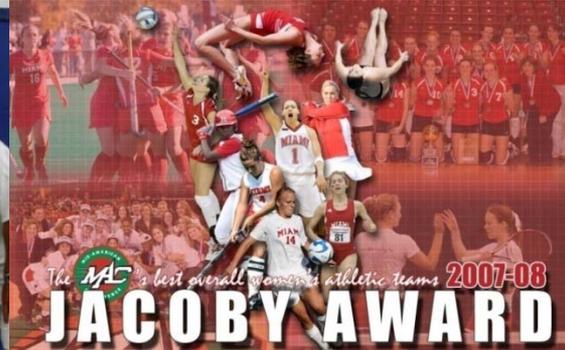
MIAMI UNIVERSITY WOMEN'S SWIMMING & DIVING

2009 MAC CHAMPIONS

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MIAMI UNIVERSITY WOMEN'S TENNIS  
2009 MAC CHAMPIONS



The MAC's best overall women's athletic teams 2007-08  
**JACOBY AWARD**

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MAC TOURNAMENT CHAMPIONS!

NCAA TOURNAMENT: ANN ARBOR REGIONAL  
MAY 15-17



# MIAMI WOMEN RULE!!!



CULTURE OF CHAMPIONS

MIAMI UNIVERSITY



**NATIONAL CHAMPION RUNNER-UP**

# ATTACHMENT C

**Student Trustee Report**  
**Heath Ingram**  
**June 26, 2009**

Hello from Europe! I would like to begin my report by welcoming Mr. Lieberman, Mrs. Mitchell, and Ms Bullinger to the board. I am looking forward to working with all of you in the future.

For the past two months I have been studying abroad on our campus in Luxembourg. I am very pleased to report that our program here has been nothing short of a phenomenal experience for me and my fellow students. Miami is fortunate to have a very professional and dedicated staff that works diligently to ensure every student is able to get the most out of their time in Europe both inside the classroom and out. I would especially like to thank Dean Ekkehard Stiller for his years of service and commitment to building the excellent reputation that MUDEC enjoys. I congratulate him on his retirement and I know he will be missed.

As you are all aware, our study abroad programs are a distinguishing characteristic of Miami and in my opinion, the MUDEC program represents the finest of our study abroad initiatives. Beyond an exceptional student experience, one of the most remarkable aspects of this program is the impact our campus has on the Luxembourg community. I have had the opportunity to speak with a range of local Luxembourgers from those who have hosted students to restaurant owners. These individuals have expressed to me that the stable presence of Miami University in Luxembourg for the past 40 years has been a wonderful addition to their community. Both the Luxembourgers and our students benefit from the multi-cultural exchange that takes place from the presence of the MUDEC program. Overall, my experience, like many students before me, has been wonderful and I look forward to providing the board with more insight when I return.

Despite being abroad I have done my best to keep in the touch with what has been happening back in Oxford. It is clear that Miami will face more difficult challenges in the upcoming academic year. As we work to confront these challenges I would like to remind the administration and the board that great care should be taken in every decision made to maintain the best student experience possible. Competition for the best and the brightest students will undoubtedly be a challenge that Miami will have to contend with. In order to try and continue to bring high caliber students to our university, it is important that everyone in the Miami family is doing their best to make decisions that will benefit the institution in the long run. I believe that the current difficult fiscal situation that Miami and other universities are facing across the country should be used as an opportunity to strengthen Miami for the future.

While I will certainly be disappointed to leave Luxembourg, I am greatly looking forward to returning home and working with the board to make Miami and even better institution. Please do not hesitate to e-mail me with any questions.

Love and Honor,  
Heath Ingram

# ATTACHMENT D

**Barbara Jones, Vice President for Student Affairs**  
**Board of Trustees Report**  
**June 26, 2009**

This report will highlight some of the information shared with the President about ways the Division supports the Miami University goals. It will serve as a short representation of just a few of the activities and programs from 2008-2009.

**Retention Initiatives**

Rinella Learning Center served 6,645 students this year, providing 15,501 hours of one to one and group inquiry-based tutoring pedagogy to 2,439 students, supplemental instruction to 2,270, learning strategy workshops to 448, and workshops for 525 student-athletes as well. In addition, 440 first year students were provided with a mid-term academic intervention session.

First year advisors held 3,400 individual advising appointments and in the spring they contacted almost 600 students who had not registered for fall classes during spring registration to help determine if the students were returning in the fall and what assistance they might need to be able to continue at Miami.

Student Counseling Services (SCS) provided:

- 7,083 clinical sessions to 1,224 students and 143 student athletes; 1,128 units of individual career development services and 3,379 units of related testing
- 100 medical withdrawals for psychological conditions and 75 requests to return from such withdrawals
- 332 psychological emergency interventions and 600 consultations
- 328 educational programs to a total of 11,761 student, faculty, staff, and parent participants representing a broad range of departments and constituents

Student Health Service (SHS): Provided 19,957 clinical visits; 1,428 immunizations and processed 29 medical withdrawals for physical health reasons.

Summer orientation for new students has been revised and will now include individual advising rather than group advising as students determine their fall class schedules.

The Miami Access program provided ongoing support to 265 students admitted through the Access program including over 148 hours of individual consultations with students.

**Student Engagement**

Over 875 corporate, governmental, and educational recruiters visited campus through job fairs, on-campus recruiting and other programs. Of the 5,027 interviews conducted on campus over the past academic year, 1,493 (30%) were for internship positions, roughly

## Attachment D

consistent with the previous year, despite deteriorating economic conditions. Career Services sponsored 169 programs and 60 orientation sessions for 5,875 students. Learning outcomes for Career Services were measured in spring 2009, with 96% reporting attainment of competencies ranging from behavior-based interviewing techniques to understanding the key components of basic job-search correspondence.

Residence Life launched the residential curriculum this year, Living Learning Communities placed 357 students in Courses in Common. Ten other new Living Learning Communities have been created for the fall in areas such as Study Abroad, Service Opportunities and Reflection (SOAR), and Allied Health Professions.

Approximately 70% of Miami undergraduates participated in over 300 Student Organizations.

### **Greeks and Community Service**

Over 4,700 students (32%) are involved in 50 fraternity (36) and sorority (24) chapters. The Greek community performed 43,600 hours of community service for the City of Oxford, Adopt-A-School, Big Brothers/Big Sisters, Knolls of Oxford, Animal Adoption Foundation, and Mini University.

Through American Reads, Adopt a School and other community service opportunities through the office of Community Service and Engagement, students have contributed approximately 35,000 hours of community service. Based on the standard set by community service agencies that would be the equivalent of almost three quarter of a million dollars if the agencies had to pay for the time the volunteers spent.

### **Support of Cultural Diversity**

Diversity Affairs moved the cultural lounge to Shriver Center and offered 10 signature diversity programs with 3,300 attendees collectively including the first gay pride parade.

The Myaamia Project was involved in five separate grant projects this year and sponsored the inaugural event for the bicentennial celebration.

### **Personal and Social Responsibility**

10,000 individuals have attended one or more programs in which personal and social responsibility has been discussed through Residence Life, Community Engagement, and the Office of Ethics and Conflict Resolution.

## Attachment D

92% of the 522 students who participated in sanctioned alcohol and other drug classes CAEP (Chemical Abuse Education Program) and Alternative classes indicated they would use the information to make lower risk choices going forward.

134 students completed the ethics seminar through Office of Ethics and Conflict Resolution.

There were 125 emergency cases that required Dean of Students or emergency case manager intervention.

### **Additional Support to the University**

Student Health Services generated \$1,081,749.57 in revenue for the period 7.1.08 – 4.30.09 and provided work related injury care to 94 university employees, referring only 5 to workers compensation for further care, reducing expenses to the university by a minimum of \$9,234.37.

Career Services created and established a comprehensive Outplacement Center to assist the 67 Miami University staff members whose positions were eliminated. More than \$100,000 was saved in commercial fees for comparable outplacement services.

Student Affairs staff taught (with no compensation) in excess of 69 sections of classes housed within the School of Education, Health and Society and the Division provided 63 graduate assistantships.

# ATTACHMENT E

## Attachment E

Jayne Whitehead, Vice President for University Advancement  
Report to the Board of Trustees  
June 26, 2009

It is an honor to report to the Board that the Bicentennial Alumni Weekend was the most successful alumni weekend on record. While the numbers are not yet final, we had more than 3,600 alumni registered. One of the weekend's highlights was the Miami Merger Moment. We sought to break the Guinness Book of World Records for the number of couples simultaneously renewing their vows. The previous record, set last year in Pittsburgh, was 624 couples. On Saturday afternoon, 1087 Miami Mergers and "Acquisitions" gathered and unofficially broke the record while deepening their ties to Miami. Mayor Prue Dana officiated the ceremony. The event received significant publicity throughout local and national media. Forty educational programs and tours were offered to over 1000 "students" and over 30 constituent groups held various open houses, receptions and gatherings. The Miami Fest celebration Saturday evening saw more than 2,400 attendees, one of the largest in recent memory.

While the fiscal year has not yet ended, this spring Miami faced the same challenges as non-profit institutions across the country. Giving is down significantly as a result of the current economic environment. Fiscal year to date we have received \$26.1 M in cash contributions compared to \$38.1 during the same period a year ago. Much of the decrease, however, is the result in a significant decline in funds received by bequests - \$5.9M so far this year compared to \$9.M last year. The effect of the economy is clearly seen in the decrease in contributions of appreciated securities from \$2.2M last year to \$863,000 this year. Campaign giving has declined as individuals have become cautious about making multi-year commitments. The campaign total is at \$356M with \$5.8M thus far this year compared to \$9.2M last year at this time.

Giving USA reported that nationally charitable giving fell last year by the largest amount in five decades. Giving to education fell 9% (inflation adjusted). More than two thirds of all charities reported declines. Declines this year may be higher as 2008 saw a fairly strong first half and didn't experience declines until the second half of the year – and largely in the fourth quarter – the time in which most charities receive the bulk of their contributions. This information will be broken down and further benchmark analysis completed for the calendar year and after the end of the fiscal year.

There is some reason for optimism. Gifts by check remain relatively stable with \$12.3M received in 2008 vs. \$13.9M in 2007. The Senior Legacy campaign raised \$87,000 against an initial goal of \$50,000. And more importantly this compares to \$16,321 in the prior year. The number of gifts increased to 568 from 328 the prior year. Pledge fulfillment has been high with fewer than five major gifts unfilled. So while individuals are reducing multi-year major gift commitments, they are making payments on previous commitments. In addition, we received contributions to 44 endowed expendable funds totaling more than \$300,000 for immediate use. We are also seeing resurgence in giving to phone solicitation. Last summer saw \$75,000 pledged over 42 nights of calling. So far this year, with only 12 nights of calling we have raised \$115,000 and the pledge has increased from 33% to 41%. The average gift has increased from \$115 to nearly \$200. While these numbers are focused on smaller gifts, it may signal stabilization in giving. Most importantly, we moved toward our goal of increased

## Attachment E

participation by Miami alumni achieving an 18% participation rate over a 17% rate the prior year.

In conclusion, the Bicentennial has provided unprecedented levels of alumni engagement in addition to the aforementioned Alumni Weekend attendance. In February we held Charter Day Ball events in 34 cities with more than 2,200 attending. In addition, we have held Bicentennial Tour events in five cities with plans to reach at least nine additional venues. These events have resulted in significantly higher numbers of attendees than has been typical. The Bicentennial Guest Book has been available at all Bicentennial events and is displayed at Shriver Center for all who visit campus. More than 100 pages collected with more than 2500 signatures – before recording Alumni Weekend participants! We look forward to continuing the celebration for another six months to engage Miami alumni and friends far and wide!