

Student Name \_\_\_\_\_

Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu

Please check the semester in which this appeal applies:

- Summer 2020      Appeal Deadline:      **07/24/2020**
- Fall 2020      Appeal Deadline:      **11/27/2020**
- Spring 2021      Appeal Deadline:      **05/30/2021**

Students may appeal their federal financial aid suspension if they have a reason(s) that prevented them from meeting Satisfactory Academic Progress (SAP) requirements.

Common reasons for appeal include:

- Personal illness or injury that needed a lengthy recovery time.
- Death or illness of a family member.
- Trauma that impaired emotional and/or physical health.
- COVID-19 related circumstances.

Common reasons for **denial** of appeal include:

- Poor academic performance due to being homesick.
- Having a hard time adjusting to college, or the freedom of college life.
- Being unhappy with classes or with an instructor.

To appeal federal aid suspension, submit all required documents by the due date listed above. Once an appeal decision has been made, the student will be notified of the outcome.

Students must submit the required documentation:

1. Signed appeal form.
2. A typed, personal statement with the following information (in this order):
  - A detailed account of the reason(s) that prevented you from maintaining SAP.
  - Action(s) you will take to demonstrate progress going forward (e.g., tutoring, academic advising, or other actions).
3. Documentation that supports the reason(s) for the appeal (i.e., statements from physicians/counselors including treatment dates and clearance to return to school, statement from clergy, birth/death certificates, obituaries, etc.). Please do not include detailed medical history or diagnosis.

**IMPORTANT: Please do not submit original document(s), as we are unable to return them. Please include the student's Banner ID on all submitted documents.**

**If the appeal is due to exceeding the maximum time frame for degree completion, the Satisfactory Academic Progress Maximum Time Frame Evaluation form ([MiamiOH.edu/SFAForms](http://MiamiOH.edu/SFAForms)) must also be submitted.**

**CERTIFICATION:** I understand that submitting this form may not result in reinstatement of aid eligibility. If my appeal is incomplete or lacks documentation, the appeal will be denied automatically. I further understand that the Office of Student Financial Assistance cannot process this appeal until my federal financial aid has actually been suspended. I certify that all information reported to qualify for federal student aid is complete and correct, and that purposely giving false or misleading information may lead to fines, prison, or both.

\_\_\_\_\_  
Student Signature (Original, not typed)\_\_\_\_\_  
Date

**Please return this form to the One Stop:**

Miami University One Stop - 301 S. Campus Ave. - Oxford, OH 45056

513-529-0001 - Email: [OneStop@MiamiOH.edu](mailto:OneStop@MiamiOH.edu) - Fax: 513-529-8713 - [MiamiOH.edu/OneStop](http://MiamiOH.edu/OneStop)

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